



Acton-Boxborough Regional School Committee Meeting

June 16, 2022

6:30 p.m. Executive Session
7:15 p.m. Open Meeting (approximately)

Administration Building Auditorium
15 Charter Road, Acton

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC)
MEETING AGENDA - revised*

Administration Building Auditorium
15 Charter Road, Acton

To view only: <https://www.youtube.com/actontv1>

June 16, 2022
6:30 p.m. Executive Session
7:15 p.m. Open Meeting

1. **Call to Order (6:30)**

EXECUTIVE SESSION

To be convened under

- MGL Chapter 30A section 21(a) purpose (3), to discuss strategy with respect to litigation because an open meeting may have a detrimental effect on the litigating position of the Committee, and
- MGL Chapter 30A section 21(a) purpose (7), to comply with or act under the authority of, any general or special law or federal grant-in-aid requirements - MGL Chapter 30A, section 22(f) to consider approval of minutes of the meeting on April 7, 2022 and
- MGL Ch 30A section 21(a) purpose (2): to conduct a strategy session in preparation for negotiations with non-union personnel.

OPEN MEETING (approximately 7:15)

2. **Chairperson's Welcome - Adam Klein**

- a. **Welcome to Julie LaLumiere**, Executive Assistant to the Superintendent
- b. **Public Participation**
- c. **Superintendent's Update**
 - i. Thank You to Adam Klein for serving as ABRSC Chairperson

3. **Ongoing Business**

- a. **Preliminary Input on FY23 District Goals & Central Office Organization - Peter Light** (brought to meeting)
- b. **Approval of ABRHS Handbook Changes - Second Read - VOTE- P. Light**
- c. **Superintendent's Annual Summative Review - Adam Klein** (brought to meeting)
 - i. Motion: Move to Accept the Annual Summative Review for Superintendent Peter Light dated 6/16/22 as presented/amended - **VOTE**
 - ii. Discussion of Superintendent's FY23 Salary
 - iii. Motion: Move to set the Superintendent's salary at \$XXX for FY23 and record the FY23 salary in Addendum I of Mr. Light's contract - **VOTE**
- d. **EDCO Update - Peter Light (oral)**
- e. **Recommendation to Approve Change of Members to the School Building Committee - VOTE - Adam Klein**
- f. **Updates from Members**
 - i. **Health Insurance Trust (HIT) - Andrew Schwartz (6/16/22) (oral)**
- g. ***Recommendation to Approve Solar and Energy Storage Services Agreement, Lease Option Agreement, and Lease as presented and Authorize the Superintendent to sign them - VOTE- JD Head (addendum)**

- h. **Approval of ABRSC Meeting Minutes of 6/9/22 - VOTE - Adam Klein**
(addendum)
 - i. **Statement of Warrants and Recommendation to Approve - VOTE - Adam Klein**
(addendum)
- 4. **FY23 ABRSC Reorganization**
 - a. **Appointments - Adam Klein**
 - i. Recommendation to Appoint Margaret Dennehy as ABRSD Treasurer –
VOTE
 - ii. Recommendation to Appoint Beth Petr as ABRSC Secretary/Clerk –
VOTE
 - b. **Election of Acton-Boxborough Regional School Committee Officers - Peter Light**
 - i. FYI: School Committee Annual Organizational Meeting [policy](#) & [procedures](#) BDA and School Committee Officers policy [BDB](#) - (Terms begin August 1)
 - ii. **ABRSC Chairperson - VOTE**
 - iii. **ABRSC Vice Chairperson from Acton - VOTE**
 - iv. **ABRSC Vice Chairperson from Boxborough - VOTE**
- 5. **FYI**
- 6. **Adjourn**

NEXT MEETING: Thursday, July 21, ABRSC Workshop at 6:00 p.m.

FOR YOUR INFORMATION (FYI)

- 1. Dismissal Schedule for June 21, last day of school
- 2. ABRSC Meetings for 2022-2023
- 3. FY23 ABRSC Members
- 4. Public Meeting re Hayward Road at Main St Intersection Improvements, Town of Acton, 6/16/22 at 7 PM Acton Town Hall

Posted on 6/13/22 at 4:30 p.m.

*Reposted on 6/14/22 at 4:00 p.m. to delete the Consent Agenda and provide more detail to the Solar Contracts for the Douglas Gates Elementary Building Vote

Preliminary District Goals 2022-23

1. Social-Emotional Learning, Mental and Behavioral Health:

Goal/Outcome: Improve social-emotional and mental and behavioral health outcomes for students by shifting our environments, practices and supports so that students can more effectively access learning and cultivate constructive relationships.

Strategic Alignment: IV: Social-emotional Learning (SEL): Improve social-emotional development through an aligned continuum of skills, instruction, and support for students PK-12.

4.1 Identify and communicate core social-emotional competencies that students will develop from Pre-K-12 as part of the district unified vision of the knowledge, skills, and habits of mind to prepare students for life after high school. (1.1)

4.2 Embed and integrate instruction across general education classrooms PK-12 that is aligned with the core SEL competencies and which allows teachers to more proactively address social, emotional, and behavioral needs at the universal level.

4.3 Create and implement a unified vision of social, emotional and behavioral services and programming at the district level that includes a continuum of services to follow across grades and levels.

3.5 Revise disciplinary processes to employ restorative justice (responsive classroom) and ensure all students, including students from various subgroups, are treated fairly and equitably.

Outputs and actions: [Aligned supports across a multi-tier system](#), focused on the provision of resources, structures, and instruction to meet the range of social-emotional, behavioral, and mental health needs of all students.

Measures of success & potential data sources:

- Improved student attendance
- Reduced nurse visits for non-medical concerns
- Reduced disciplinary referrals
- Panorama student screener
- Staff anecdotal data (survey?)

Benchmarks and improvement targets: TBD Summer '22, disaggregated by student subgroups

2. Improved and more Equitable Academic Outcomes:

Goal/Outcome: Improved academic outcomes for literacy and mathematics for all students in grades K-8, with particular emphasis on students from underserved subgroups including students who are black, Latinx, multilingual learners and/or who receive special education services.

Strategic Alignment: III: Equitable Opportunities and Outcomes: Ensure that every student has access to equitable opportunities and outcomes, regardless of gender, socioeconomic status, race, disability, gender identity or other differentiating characteristics.

3.1 Develop and implement an aligned, districtwide PK-12 multi-tiered system of support (MTSS) for students in literacy, mathematics, social-emotional and behavioral learning.

3.2 Ensure effective evidence-based screening, instruction, and assessment in literacy, mathematics, social-emotional and behavioral learning in all general education classrooms PK-12.

Outputs and actions: [Aligned supports across a multi-tiered system](#) that include universal core instruction, strategic and targeted support and intensive support for students, staff, and families.

Measures of success & potential data sources:

- Disaggregated student growth goals and stretch goals as measured by iReady (literacy and mathematics) for students in grades 1-8.
- DIBELS literacy growth data in primary grades K-2.
- Classroom based measures such as IM and Foundations unit assessments
- MCAS data Grades 3-12 disaggregated by subgroup, with specific targets identified

Benchmarks and improvement targets: TBD, disaggregated by student subgroups

3. Culturally Responsive Practices

Strategic Alignment:

Goal: Improve students', staff, and families' sense of belonging by strengthening school culture and climate, diversifying the professional staff, and intentionally implementing culturally-responsive instructional practices and materials.

Strategic Alignment: II: Inclusive Practices: Ensure that all students, staff, and families feel welcomed and included by strengthening school culture and climate and intentionally implementing culturally-responsive instructional practices and materials.

2.1 Strengthen school culture and climate by strengthening relationships between and among students and adults within the schools, with an emphasis on students from historically underrepresented groups.

2.2 Ensure that all staff engage in ongoing professional learning to implement culturally responsive and inclusive practices.

2.3 Ensure that educators in all schools and classrooms employ curricula, instructional practices and materials that are responsive to the diversity of our students and families.

2.4 Expand the diversity of our leadership and educator workforce to better reflect the students we serve.

2.5 Engage stakeholders to better understand how students and families from underrepresented groups experience our schools and District and to help provide guidance for improving inclusive practices.

Outputs and actions:

- Review and Strengthen District Core Values and Beliefs
- Expand teacher leadership for anti-bias and culturally responsive leadership
- Sustained and coordinated professional learning for culturally responsive practices at each school
- Continued recruitment and retention efforts
- Classroom and school library book audits
- Continue to highlight narratives and storylines of marginalized populations within curriculum
- Explore the development of a community welcome center in partnership with community organizations
- Expand family and community engagement within district DEI initiatives

Measures of success & potential data sources:

- Educator diversification data (hiring and retention)
- School climate and culture survey data
- Bi-annual DEI Curriculum Survey

Benchmarks and improvement targets:

- Revised Core Values and Belief Statements
- By Fall 2024, increase certified educators of color to 10% of the workforce
- Student, staff and family climate and culture survey improvements _____, disaggregated by subgroup.

Other initiatives - will not be included as goals: (Planning and Exploration)

- **Evaluate course levels at high school**
 - *1.3 Implement instructional, assessment, grading, and course leveling practices aligned with the District's unified vision in order to promote increased cognitive, behavioral, and emotional engagement for students.*
 - *3.4 Identify and implement practices that result in more equitable representation of students in advanced coursework.*
- **Explore STEAM Pathway at JHS and HS**
 - 1.5 Expand learning opportunities for all students in the areas of Science, Technology, Engineering, Arts, and Mathematics.
 - 1.4 Identify and utilize best practices, including digital tools, from remote learning to improve student engagement.
- **Initial Planning for Portrait of a Graduate (NEASC High School Accreditation)**
 - 1.1 Involve school and community stakeholders to develop a unified vision of the knowledge, skills, and habits of mind to prepare students for life after high school.

ACTON-BOXBOROUGH REGIONAL HIGH SCHOOL
36 Charter Road, Acton, Massachusetts 01720

To: Superintendent Peter Light and the ABRSD School Committee

From: Joanie Dean, ABRHS Principal

Date: June 6, 2022

RE: Proposed Changes to the 2022-2023 ABRHS Student Handbook

The following are the proposed changes for the ABRHS Student Handbook for the 2022-2023 school year:

Truancy/Attendance

The 3-point deduction for an unexcused absence will be removed from the handbook. Unexcused absences will be tabulated every quarterly instead of yearly. Loss of class credit will be put into effect at this time. Following up with students every quarter will allow us to better support students in a timely manner.

Grading Changes

The time frame to complete an Incomplete grade will be changed from two weeks from the end of the quarter to the interim of every quarter. This will help students complete work in a timely manner.

A No Grade (NG) grade will replace the Medical (M) grade. The effect is the same, and this will provide clarity and less redundancy in the current grading system.

A Pass Option (P) will allow students the opportunity to earn credit for a marking period in which they are absent for 50% or more of the classroom instruction if the student successfully completes a minimum of 60% of the work.

Attached, please find the detailed proposed changes.

ACTON-BOXBOROUGH REGIONAL HIGH SCHOOL
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Suggested changes, additions, and/or deletions are underlined with page number noted. The handbook is found at <http://abrhs.abschools.org/students>.

Proposed Change #1

From 21-22 Student Handbook p. 54

~~**Truancy Procedures:** Truancy notices are now delivered via abschools email. It is the student's responsibility to correct any attendance errors immediately after notification. In addition, prior to the end of the term, notification of truancy will be delivered in writing to the student either through the classroom teacher or the Dean of Students. If the student is able to provide appropriate documentation excusing him/her from the absence, the student must deliver this to the Main Office immediately. At the end of each term, three points will be deducted for each unresolved truancy in each class. Parents and students are strongly encouraged to use the PowerSchool attendance portal in order to monitor student attendance throughout the school year.~~

Proposed Change for the 22-23 Student Handbook

Truancy Procedures

If a student is truant from one or more classes in a school day, parents/caregivers will receive notification by an automated email and an automated phone call on the day of the truancy. If the student is able to provide appropriate documentation excusing the absence the day following the truancy, the unexcused absence will be reversed and recorded as an excused absence.

Students who have five or more unexcused absences in one quarter will forfeit credit for that quarter. If a student is in a year-long class that meets every day, a quarter's worth of credit is 1.25. A review of students' attendance will be conducted by their counselor and Assistant or Associate Principal. If credit is forfeited, students and parents/caregivers will be notified, in writing, of the credit lost and the classes impacted. Parents and students are strongly encouraged to use the PowerSchool attendance portal in order to monitor student attendance throughout the year.

If a student is truant on the day of an assessment or the day that a major assignment (i.e. essay, project, presentation), they will not receive credit for the assessment or assignment. Students who are truant may be asked to participate in restorative conversations with teachers and administrators associated with the class(-es) missed and are subject to disciplinary action, including warnings, parent/caretaker phone call, parent/caretaker meeting, detention, and suspension.

Reasoning: Reviewing and assessing truanancies on a quarterly basis will allow for earlier interventions and parent/caretaker involvement. The 3-point reduction will be removed as an academic consequence for attendance is not appropriate.

ACTON-BOXBOROUGH REGIONAL HIGH SCHOOL
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Proposed Change #2

From 21-22 Student Handbook p. 36

Incomplete Grades

A grade of Incomplete (“INC”) for quarter grades, ~~mid-year exams or final examinations~~ may be granted for students experiencing unusual circumstances of a physical or mental health related nature. Identification and approval is coordinated through the student's counselor. Incompletes require students to coordinate make up of incomplete work with their individual counselors/teachers. ~~All work must be completed and a grade entered for the quarter at least two weeks prior to the close of the following quarter.~~ Although students are given an extended period of time to make up their work, all work must be completed and a grade entered for the term no later than at the interim of the next term. Students will be informed by the teacher and/or counselor/administrator of the specific deadline. The Incompletes approved for Term 4 must be made up by the end of the summer school program.

Medical No Grade Exemptions

Students absent for more than 50% of classroom instruction during a single quarter due to medical or mental health reasons, and students who enroll at the end of a term and have not been able to access more than 50% of the curriculum/assignments, may be eligible for a ~~medical exemption~~ no grade exemption in the grading process.

Students approved for a ~~medical no grade~~ exemption will not be granted credit for the quarter. A grade of “M” NG will appear on the student’s report card. ~~Medical No Grade~~ exemptions may only be granted once in a calendar school year for any single subject. Final grades for the year will be based on the average of the remaining grading terms. Additional considerations such as a reduction in course load may be part of the decision making process for consideration of a No Grade exemption.

~~Final exams and midyear exams do not fall under the medical exemption policy.~~

~~Students who miss instruction for an extended period of time due to a medical reason are encouraged to make up school work, and time extensions may be granted through an Incomplete (“INC”).~~

Pass Option (P)

The Pass (P) option may be extended to students who meet the No Grade criteria (see above). In order to receive a grade of “P”, students must successfully complete a minimum of 60% of the work, as determined by the classroom teacher, with a passing average. Unlike a No Grade, students earning a grade of “P” will be eligible to earn credit during that marking term. Final grades for the year will be based on the average of the remaining grading terms. The Pass option may only be granted once in a calendar school year for any single subject. “P” grades must be submitted by the end of the term.

Approval of ~~Medical (“M”) and Incomplete (“INC”)~~ No Grade and Pass requests will be granted by the associate/assistant principal with input from the student’s team, including teacher(s), school counselor, school nurse, and medical professionals.

ACTON-BOXBOROUGH REGIONAL HIGH SCHOOL
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Reasoning:

Moving the deadline for students to submit outstanding assignments to the interim period is a more reasonable expected time frame. Extenuating circumstances warranting extensions will be granted with approval from the student's Associate/Assistant Principal with input from the student's team.

A No Grade (NG) indicates that a student was unable to access more than 50% of classroom instruction (i.e. transferring into AB, hospitalization). Students receiving a NG will not be responsible for making up all assignments and assessments from the quarter. Removing the Medical (M) designation provides clarity within the grading structure

A Pass Option (P) allows students the opportunity to earn credit for a marking period in which they are absent for 50% or more of the classroom instruction if the student successfully completes a minimum of 60% of the work.



Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

www.abschools.org

TO: Peter Light, Superintendent; School Committee

FROM: Adam Klein, Chair ABRSC

DATE: June 16th, 2022

RE: Superintendent Evaluation

The 2021-2022 school year was Peter's fourth with our district. As much as we all wanted it to finally be a "return to normal" year, it was far from it. That being said, Peter continues to impress with versatility, creativity, and empathy. He met the challenges of the year as they evolved and continued to show great stewardship of the Acton-Boxborough Regional School District.

The evaluation of a Superintendent is a very prescribed process with a clear rubric for reference. The school committee is to assess the superintendent's progress toward the goals agreed upon at the beginning of the cycle. These comprise a professional practice goal, a student learning goal, and a district improvement goal. For this year, there were four district improvement goals. In addition to the goal areas, there are four standards by which the superintendent is also to be evaluated.

In his memo from May 13th, 2022, Peter shared with the committee some highlights and his own reflection for improvements from the past year. Additionally, he shared updates and evidence for each of the six goals for this year. It was through this evidence and other materials shared throughout the course of this school year that the eleven school committee members individually evaluated Peter's performance for the year. This is a summary of their ratings and comments.

Standard I: Instructional Leadership

Peter received an overall ranking of *proficient* in the Instructional Leadership standard. Committee members highlighted the consistent and increasing use of data collection throughout the district to inform teaching decisions. This coupled with the ongoing development of a strong vision for MTSS have and will continue to lead to progress towards equitable outcomes for all students. Another highlight for this year was the report from DESE that Acton-Boxborough led the state in math growth in MCAS testing following the pandemic. The committee is looking forward to continued engagement with the English Language Parent Advisory Council (ELPAC), the Special Education Parent Advisory Council (SEPAC), and DEI Family Advisory to continue to improve outcomes for the populations represented by those groups.

The Student Learning goal for this year included several indicators from the Instructional Leadership standard. The committee was split between rating this goal as having made significant progress and being met. Additionally, many of the District Improvement goals for this year also included focus indicators in the Instructional Leadership standard. While the majority of the committee felt Peter met the overall District Improvement goals, several rated this goal as only having made significant

To develop engaged, well-balanced learners through collaborative, caring relationships.

progress. In his own reflection, Peter identified that we need to limit our goals so as to give a clear focus to our school and district leaders on the most important initiatives.

Standard II: Management and Operations

Peter received an overall ranking of *proficient* in the management and operations standard. His work as a Vice-Chair of the EDCO collaborative as it worked towards dissolution was excellent evidence of Peter's ability to manage operations in a challenging situation. He did so while keeping the committee informed of the potential financial liabilities, but at the same time worked hard to minimize that risk for all member districts. It was suggested that greater attention should be paid to some repeated committee activities that may be executed incorrectly, like the annual budget vote. The committee was split in their assessment of the budget development process. Some thought that more committee time be spent on actionable budget items so as to educate the committee and community of limitations and consequences of budget decisions. While others felt that Peter did well facilitating the process by providing a balanced perspective and avenues for effective communication across multiple personalities. Ultimately, the district and communities passed a school budget that will continue to focus on our key goals.

In the area of human resource management, it was observed that while there is work still to be done in hiring and retaining a diverse staff, the intent is right and processes are in place for future success in this area. Peter was commended for the work he has done to build a senior leadership team that is reflective of our values and a mix of new talent and internally developed leaders. Peter was exemplary in his effective advocacy on behalf of the Acton Boxborough staff. He made clear to the Committee the immense efforts put forth by the faculty and staff to provide an excellent school year for our students. He clearly sees our professionals and respects what they give.

Standard III: Family and Community and Engagement

Peter received an overall ranking of *proficient* in the Family and Community Engagement standard. Several members mentioned the DEI Family Council as evidence of Peter's work putting families and the community front and center. This is additionally supported by the effort to begin the English Language Parent Advisory Council and the continued support of the Special Education Parent Advisory Council. Peter takes advantage of multiple opportunities and modalities to connect. He participated in community coffees, provided bi-weekly Superintendent Updates, and hosted special sharing sessions for concerned community groups. Peter understands when events in our schools require the sending of timely communications, and his messaging is calm and informative. There was a comment that district communications can be too formal at times and this may cause some families to disengage. Another comment was that community engagement should be a focus area for the coming year as a method for building consensus and support for the budget. Overall, Peter's engagement style is professional, and geared toward identifying solutions that benefit students, families and the community. The Committee is impressed with Peter's capacity for care, his patience, and his flexibility in solution-seeking.

To develop engaged, well-balanced learners through collaborative, caring relationships.

Standard IV: Professional Culture

Peter received a split overall ranking of *proficient/exemplary* in the Professional Culture standard.

Peter's strength as a leader is firmly rooted in his ability to set forth and model an ideal professional culture. He excels at cultivating a shared vision for the district. This is evidenced by his support of the DEI Family Council's work, as well as the joint presentation of the elementary principals this year. .

Many of the student learning goals for this year required a shared vision across all leaders in the district. These goals are and will continue to be successful due to the culture Peter fosters.

Peter has thoughtfully navigated various conflicts through the school year including a broad range of opinions about masking and the school mascot. He has been able to give voice to different points of view while maintaining a clear position for the school administration. Peter is to be complimented for his grace and respect in managing these difficult situations.

Peter obviously cares about coaching, mentorship, and cohorts. This shows in the professional development programs he has invested in and the promotions of internal leaders to key roles in communications and recruitment. This has manifested in vertical teams, cross-building teams, leadership teams, and colleagues of all types who know each other and trust each other. Peter's excellence in the professional culture standard will continue to act as the enabler for his future success.

Peter continues to impress with his skill as a superintendent. His ability to navigate the continued challenges of COVID, student dysregulation, staffing shortages, dissolution of the EDCO collaborative and many other items outside of the standard duties of a superintendent are a great example of his abilities and professionalism. He is also seen as a leader among his peers in the superintendent community. The Acton-Boxborough Regional School Committee is so pleased to have Peter Light as a leader in our schools, community and the Commonwealth. While many members individually shared their vision of growth for the district and Peter specifically, none expressed concerns with Peter's ability to continue to rise and meet the challenge. Overall, the committee rates Superintendent Peter Light as *Proficient*. It should be noted that aside from the proficient ranking, the only other ranking received was exemplary. It is clear that Peter has the trust and respect of both the community and the committee. We look forward to have him continue to lead the Acton-Boxborough Regional School District.

Acton-Boxborough School Building Committee Members
Pending School Committee Vote June 16, 2022

Acton-Boxborough Regional School District Staff

Peter Light, Superintendent
Marie Altieri, Deputy Superintendent
J.D. Head, Director of Operations
~~Lynne Newman, Gates Principal (retiring)~~
Alison Warren, Gates Principal (added)
~~Chris Whitbeck, Douglas Principal (retiring)~~
Lucia Sullivan, Douglas Principal (added)

Acton-Boxborough Regional School Committee

Amy Krishnamurthy, Acton
Adam Klein, Boxborough

Town Leaders

Jason Cole, Acton Finance Committee
Gary Kushner, Boxborough Finance Committee

~~Jennifer Campbell, Boxborough Select Board (leaving committee)~~
David Martin, Acton Select Board

Community Members

Mary Brolin, Boxborough, Chair
Peter Berry, Acton
Dennis Bruce, Acton
Bob Evans, Acton
Bill Hart, Acton
Katie Raymond, Acton
Mac Reid, Boxborough



MEMORANDUM

To: Acton-Boxborough Regional School District School Committee

From: Jessica A. Wall
ANDERSON & KREIGER LLP

Re: Solar Contracts for Douglas Gates Elementary New Building at 75 Spruce Street

Date: June 13, 2022

The Acton-Boxborough Regional School District (the “District”) has planned for a solar and battery energy storage system (the “Project”) to be installed at the new Douglas Gates Elementary Building. Counsel at Anderson & Kreiger (“A&K”) has worked with J.D. Head, Director of School Operations, to negotiate contracts for the Project with solar developer Nexamp. The contracts are ready for the School Committee’s review. This memorandum summarizes the key contract terms. If the Committee is comfortable with the terms below, the Committee may vote to approve the agreements and authorize the Superintendent to sign them.

The Douglas Gates Elementary Building was designed with the highest standards of energy efficiency in mind, and the solar project is an important part of the school’s energy design. The Project will include a solar installation on the building’s rooftop, a canopy over the parking area, and a battery energy storage system. It will significantly reduce the building’s energy costs over the next several decades by purchasing power at a rate lower than the District’s anticipated utility rates. The pricing structure described below will also allow the District to share in revenue that the Project will generate from various energy regulatory programs.

The proposed agreements between the District and Nexamp are set forth in three contract documents: (1) a Solar and Energy Storage Services Agreement (“SESSA”), which governs the production and sale of electricity from Nexamp to the District, as well as sharing of Project revenues, (2) a Lease Option Agreement; and (3) a Lease for Nexamp’s use of District property. The significance of each of these documents and important terms are described below.

- 1) Solar and Energy Storage Services Agreement (SESSA). The SESSA is the primary contract document. Per the terms of the SESSA, Nexamp will own the solar facilities and battery, and sell to the District the electricity that is generated by the system for consumption on site. The District anticipates that the price at which it will purchase electricity under the SESSA will be lower than utility electricity rates over the life of the contract. The District also will receive 30% of the revenue that the Project generates by virtue of its participation in various energy regulatory programs. Taken together, the District believes that the Project will generate almost \$500,000 in savings in the first five years of operations, and approximately \$2.75 Million over the life of the Project. Pricing information is located in SESSA Exhibit B.

Nexamp guarantees a set amount of electricity output from the system each year (Section 9.1). The District has an option to purchase the system at years 7, 15, and 20 after operation begins, and again at

the end of the term (Section 12.1). Nexamp may, in its discretion, choose to cease battery use in year 20 if the battery is not performing due to its age, and would at that point remove the battery (Section 2). In the unlikely event that the District were to default on any agreements, it would pay Nexamp per a termination schedule. The purchase option and termination schedule prices are located in SESSA Exhibit D. Access to the properties will be coordinated to minimize disruption to schools according to a set construction schedule, and to protect students and teachers, workers are subject to background checks (Sections 4.4, 4.5, and 4.6). Nexamp anticipates that it can begin construction in mid-2023. The District will also confer with the Town of Acton regarding whether the Project presents any tax issues that need to be resolved.

- 2) Lease Option Agreement. Because Nexamp anticipates that the rooftop and carport canopy construction will occur at the same time, and the carport canopy area will not be ready for construction until the former school building is demolished, the District and Nexamp have proposed a Lease Option Agreement. The Option will hold open those lease areas until they are ready for construction. At that point Nexamp will exercise the Lease Option and the Lease term will begin. In the meantime, Nexamp is continuing to prepare the Project for construction.
- 3) Lease. The Lease term is 20 years, with the option for Nexamp to exercise two five-year extensions (Section 4). The Lease identifies the scope of Nexamp's access rights (Section 3) and sets forth Nexamp's maintenance obligations (Section 13). Nexamp may not bring any hazardous materials to the site unless authorized by the District in writing (Section 13(f)) and will indemnify the District for harm caused by its release of any hazardous material (Section 11(b)). At the end of the Lease term, if the District has not exercised its purchase option, then Nexamp will remove the system at its own expense (Section 7). A decommissioning assurance fund beginning in year 11 will guarantee that Nexamp has sufficient funds available to remove the system when appropriate (Section 7).

If the Committee is comfortable with the terms described above, then it may vote to approve the agreements and authorize the Superintendent to sign them. We are happy to discuss the projects and contracts in more detail at the Committee's June 16 meeting.

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC)
MEETING DRAFT MINUTES

Administration Building Auditorium
15 Charter Road, Acton

June 9, 2022
7:00 p.m.

To view only: <https://www.youtube.com/actontv1>

Members Present:	Evelyn Abayaah-Issah (7:40 p.m.), Kyra Cook, Liz Fowlks, Amy Krishnamurthy, Tessa McKinley, Andrew Schwartz, Yebin Wang (7:08 p.m.), Rebeccah Wilson
Members Absent:	Adam Klein, Ginny Kremer, Ben Bloomenthal
Others:	Marie Altieri, Deborah Bookis, Beth Petr, Dave Verdolino

1. **Call to Order (7:00)**

The ABRSC was called to order at 7:01 p.m. by Vice-Chair Kyra Cook in the Chairperson's absence. She stated that the meeting was being recorded and would be posted on Acton TV's website at actontv.org.

2. **Chairperson's Welcome - Kyra Cook**

Liz Fowlks, the new member from Boxborough, was welcomed to her first meeting.

a. **Student Representative Update -**

(Depre Carr, Sivapriya Marimuthu, Rohan Ravindran, Molly Norris)

Molly Norris urged the Administration to publicize the new gender neutral bathrooms at the High School because many people are unaware of them and they are an important way to make people more comfortable. She noted that at WPI, all bathrooms are not gender neutral. Rohan Ravindran agreed that this was an important addition for everyone. He reflected on "the wildest year" they had had, getting accustomed to masks, boosters, and just being around each other again. One of his biggest concerns was if the High School wifi could handle all the students' chromebooks. Whether controversial like dropping the mask mandate or the mascot debate, or small, like all the wasps, they found solutions together and things worked out. Rohan thanked the School Committee for representing the students and their best interests.

Kyra thanked all of the student reps for sharing their valuable insight this year.

b. **Public Participation**

Kyra welcomed comments from the public, asking that all be civil.

A member expressed frustration with the budget cut to classroom assistants for next year given the social behavior issues that are being seen. She also questioned the changes to leveled courses at the High School and grading.

Another member continued to express his anger with the decision to change the mascot, citing comments made by a School Committee member at the last meeting regarding connotations of the word “Revolution”, and the Committee’s lack of specific response to it. He also continued to criticize Committee members regarding his public records request from November 2020.

The Vice-Chair noted that Mr. Benson was not complying with her request to be civil while speaking.

c. **Superintendent’s Update**

Marie Altieri updated the Committee on Administrative Hiring for the next school year, in the Superintendent’s absence. Many positions have been filled, with a few more to go. The Committee appreciated that seven educators of color including three assistant principals have been hired.

3. **Guests and Presentations**

a. **Approval of \$50,000 Acton Boxborough Student Activities Fund (ABSAF) Donation - VOTE - Marie Alteri**

ABSAF president Shelley Moore and representatives of the ABSAF Board presented the Committee with \$50,000 that they raised this year. This will be combined with last year’s \$10,000 (set aside due to covid) for \$60,000 of support as we move back into full operations of our athletic events, performing arts and student activities. The Committee was very appreciative of ABSAF’s ongoing support, especially during covid and the current environment.

Andrew Schwartz moved, Tessa McKinley seconded and it was unanimously, **VOTED**: to gratefully accept this generous donation from ABSAF.

b. **Special Education Parent Advisory Council (SEPAC) Report –**

SEPAC Co-Chairs Amanda Bailey, Kara Lafferty and Abe Gutierrez, presented their Spring update. They spoke about the group’s mission, role and priorities. Out of District themes, survey objectives, trainings & workshops, as well as addressing and removing barriers to SEPAC participation and leadership were also covered. Members thanked Jennifer Truslow, Director of Special Education, Superintendent Peter Light, and the School Committee for their ongoing collaboration and support. FY23 SEPAC officers will be elected at their meeting on June 15th.

Marie Altieri and the School Committee thanked Amanda, Kara and Abe for their tireless and amazing efforts on behalf of our students and families. A member asked how the Committee can help them. Amanda replied that they have tried to connect families who have been/are in isolation. Transportation is sometimes an issue for families but it is being worked on. A member encouraged them to specifically look for opportunities for families of color because “it really impacts them”. Jennifer agreed but added that children requiring transportation are our most vulnerable students and there are rules that the District has to follow

regarding using private cars, ubers, and taxis. Jennifer welcomed people to send her suggestions to explore.

A Committee member asked what the District and the Committee should think about regarding our youngest students who started their school experience during the pandemic and who will “suffer from that until they graduate”. What should especially be considered regarding these students with special needs and those that are not identified yet? Amanda responded that a lot of early intervention was missed during covid because children didn’t see their pediatricians, and this is often the first time where issues are caught. Transition planning was also missed entirely for the young and older students (including career training). These issues will exist for a long time for these kids.

The Committee has talked about how AB is losing students to charter and vocational tech schools. It was asked what percentage of those students are on IEPs. Marie Altieri said that we have more kids going to Minuteman Tech and charter schools now, particularly with Minuteman’s new building and programs. She will try to find the percentage.

c. Approval of ABRHS Handbook Changes - First Read

ABRHS Principal, Joanie Dean, began by congratulating the 444 seniors who graduated last Friday night. She thanked all the educators and staff for all that they have done.

She reviewed the two proposed changes to the High School handbook for next year. Neither change is comprehensive and the staff knows there is a lot of work to be done to update the entire documents. A comprehensive look was not possible because it was her first year and due to all of the covid effects. The High School will start the NEASC process in the fall that will culminate in Oct 2025. This is our accreditation agency and the process will be instrumental for updating the handbook. She said that the handbook “reads in a certain way” and the Administration wants to look at it through a restorative lens, not just a disciplinary one. Even though some of those aspects are not codified or spelled out in the current handbook, there are mechanisms for individuals and groups to receive education and restoration in actual practice. They do plan to reorganize some of the online handbook materials so it may look slightly different next year. Much of the handbook language has to be legally approved so that also takes time.

Change 1. Attendance

Staff want to follow up more quickly with absent students and understand what’s going on in real time so supports can be offered, and not wait until the end of the year. The real intention is to help students get back in class to the academics. They will have more of a team model to work with students.

Change 2. Clarity around Grading for Teachers

A more reasonable expected time frame is provided for students to submit outstanding assignments in the interim period. Extenuating circumstances may warrant extensions. A Pass Option may be offered under certain conditions.

Comments from the Committee included:

- This is a remarkably passionate way of addressing some of these issues.
- The Fall MASC conference offered a workshop on NEASC that was very valuable and gives a good perspective on how decisions are made at the High School. We should watch for this workshop because it was very informative.
- Reviewing the handbook is a huge process. There was agreement with waiting until after the NEASC review.
- These changes will specifically benefit black and brown kids. The restorative practices is the way to go.
- Does the word “truancy” have to be used? Can we define what truancy means? Joanie agrees and will check with the lawyers because it is a legal term. She prefers “unexcused absence”.
- Does the Junior High have the same type of policy? They do not because they are scheduled for class every day and don’t have an open campus. The Jr High’s team model provides more supervision so adults know where kids are.

This is a First Read of the changes. A Second Read and vote will be done on June 16.

4. **Ongoing Business (8:00)**

a. ~~**Preliminary Input on FY23 District Goals & Central Office Organization–**~~

~~*Peter Light*~~ This item will be addressed at our next meeting on June 16th when Mr. Light returns.

b. **EDCO Update**

Peter attended this meeting and everything is on track. They are waiting for a letter from the Commissioner. After June 30, once all is complete and the financials are done, the District expects to get back \$60-70,000.

c. **Subcommittee and Members’ Reports**

i. Budget Subcommittee - *Kyra Cook 5/23/22*

Members were updated on FY23 and debriefed about Town Meetings. They will work on how the narrative of the budget is brought to Town Meeting. The narrative occurs year round and needs to begin sooner. Next Budget subcommittee meeting will meet in Sept 2022.

d. **Consent Agenda - VOTE - *Kyra Cook***

i. Approval of ABRSC Meeting Minutes of 5/19/22

ii. Approval of Remaining FY22 Subcommittee Minutes (including the Budget, Capital Improvements, Community Engagement, Debt Strategy, Mascot Screening and Policy subcommittees)

There were no holds to Consent Agenda items.

Tessa McKinley moved, Amy Krishnamurthy seconded and it was unanimously

VOTED: to approve the Consent Agenda.

- e. **Statement of Warrants and Recommendation to Approve - VOTE - Kyra Cook**

Tessa McKinley moved, Amy Krishnamurthy seconded and it was unanimously, **VOTED**: to approve the warrants (see memo).

5. **FYI**

Marie Altieri read the names of the staff members who would be retiring at the end of June, noting that there were 6.5 days of school left. Congratulations and thank you to all!

Kyra Cook read that note at the bottom of the last day dismissal schedule:

“Breakfast, lunch, snacks and drinks will be sold daily from 9:00 -11:30 a.m. in the High School Cafeteria again this summer from June 27 – August 5 (closed on July 4th). For students who currently receive free or reduced lunch, their eligibility continues through the summer. For more information, contact Food Services Director, Kirsten Nelson at 978-264- 4700 x3221 or knelson@abschools.org.”

6. **Adjourn**

Tessa McKinley moved, Amy Krishnamurthy seconded and it was unanimously, **VOTED**: to adjourn the ABRSC at 8:37 p.m.

FOR YOUR INFORMATION (FYI)

1. Congratulations to our FY22 Retirees!
2. Dismissal Schedule for June 21, last day of school
3. ABRSC Meetings for 2022-2023
4. FY23 ABRSC Members
5. FY22 ABRSC Policy Subcommittee Report
6. Student Enrollment, Jun 1, 2022
7. ABRSD Mascot Press Release, 5/20/22
8. Summer Reading Picks - Staff and Young Adults
9. [This Month in the Division of Open Government, May 2022](#)

Respectfully submitted,

Beth Petr

List of Documents Used:

- Agenda
- ABSAF memo, M. Altieri 6/3/22
- SEPAC Spring 2022 Update to the ABRSC, A. Gutierrez, A. Bailey, K Lafferty
- Changes to the ABRHS Handbook memo, J. Dean 6/8/22

- Draft minutes of ABRSC meeting on 5/19/22
- Draft minutes of ABRSC subcommittee meetings
- Warrant memo, D. Verdolino, 6/9/22
- 2022 ABRSD Retirees List
- Dismissal for the Last Day of School memo, P. Light 6/1/22
- ABRSC Meetings for FY23, 5/17/22
- ABRSC Members for FY23, 5/23/22
- FY22 ABRSC Policy Subcommittee Report
- ABRSD Monthly Enrollment, 6/1/22
- News Release: AB Selects “AB Revolution” for New Mascot, 5/20/22
- 2022 ABRSD Young Adult and Staff Picks for Summer Reading
- Public Participation Statement read by Martin Benson, 6/9/22



Acton-Boxborough Regional School District

15 Charter Road - Acton, MA 01720
www.abschools.org

Finance Department
David A. Verdolino, Director
(978) 264-4700
dverdolino@abschools.org

June 16, 2022

To: School Committee Chair
From: Dave Verdolino /dav/
Re: School Committee Agenda - Warrants

Members –

Below please find a summary of warrants for which I am respectfully requesting your consideration and approval at tonight's regular meeting.

The Warrant Subcommittee has previously reviewed these warrants, for the purpose of check distribution. A majority of the Subcommittee conveyed their approval electronically and the related disbursements have been made. The full School Committee should vote its authorization of these expenditures of budgeted and other funds in its custody. All members have received for each warrant the information provided as shown below, namely:

1. (for vendor warrants, including payroll withholding remittances)
 - Declining balance register of payments ("Declining Dollar report")
 - Warrant detail (payments by vendor)
2. (payroll)
 - Payroll Warrant summary

As you know, these Warrants are customarily provided to you in hard copy format for your review and manual signature. Obtaining your approval in this manner will eliminate the future need to produce what could be many paper reports, all requiring your signatures.

Thank you for your consideration and cooperation with this request.



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dverdolino@abschools.org

<u>Warrant Type</u>	<u>Date</u>	<u>Warrant #</u>	<u>Amount</u>
VENDOR	06/09/22	22-025 (AP Vendor)	\$ 616,274.80
	06/09/22	22-025JH (Student Activities)	\$ 6,805.04

Recommended Motion Wording

I move that the School Committee vote to approve:

Vendor warrant(s) as follows –

Number 22-025 dated 6/9/2022 in the amount of \$ 616,274.80;

Student Activities warrant(s) as follows –

Number 22-025JH dated 6/9/2022 in the amount of \$ 6805.04.

File: BDA - SCHOOL COMMITTEE ANNUAL ORGANIZATIONAL MEETING

Acton-Boxborough Regional School Committee members are elected at each town's annual election. Newly elected School Committee members will begin to serve on the School Committee once they have been sworn in by their respective towns.

At the first regularly scheduled School Committee meeting after all new members have been sworn in, the School Committee shall organize by nominating and voting for officers. The committee shall elect one of its members to be the chairperson, one vice-chairperson from Acton, one vice-chairperson from Boxborough. They shall also vote to appoint a secretary and a Treasurer who do not need to be members of the Committee.

The newly-elected Chairperson and Vice-chairs shall begin their terms on August 1st, at which time the current Chairperson and Vice-chairs' terms shall officially end. The interim period between the annual organizational meeting and August 1st shall be designated as a transitional period.

REF: ABRSD Regional Agreement, effective July 1, 2014

Approved 5/21/15, 5/23/19, 6/4/2020

Acton-Boxborough Regional School District

File: BDA-R - SCHOOL COMMITTEE ANNUAL ORGANIZATIONAL MEETING

1. Nominations

At the first meeting after new members have been sworn in, the Superintendent will open the floor for nominations and invite members to nominate another member or themselves as candidates to serve as the next Chairperson. A second is not needed for a nomination. Once all candidates have been identified, the Superintendent will ask for a motion to declare that nominations are closed.

2. Discussion

At the Superintendent's discretion, each nominee will be given an opportunity to speak to (or decline) their nomination. Members may speak in support of a candidate.

3. Voting

When discussion is complete, the Superintendent will call for a roll call vote. Each member will be polled, and they will vote for one candidate. A candidate must have a majority of weighted votes to be elected. The Candidate with the most weighted votes will be declared the new Chairperson unless no candidate receives a majority vote*. If no one receives a majority vote for the position, additional roll call votes will be taken until someone is elected. Discussion is allowed between each vote.

4. The new Chairperson will follow the same process to elect a Vice-Chairperson from Acton and a Vice-Chairperson from Boxborough.

5. The new Chairperson and Vice-Chairpersons will take office on August 1 per the policy.

6. Per the Regional Agreement, a Secretary and a Treasurer will be appointed by a vote of the Committee.

*A majority vote means that more than half of the weighted votes of those voting approve a motion. More specifically, it means that more than half of the votes cast by persons legally entitled to vote at a properly called meeting with a quorum present approve a motion. Blank ballots or abstentions do not count. By this definition, the weighted votes of those voting - not necessarily those present - determine the majority.

REF: Acton-Boxborough Regional Agreement, effective July 1, 2014

Robert's Rules of Order, Newly Revised, <https://www.kidlink.org/docs/RobertRules/toc.html>

7/1/2020

Acton-Boxborough Regional School District

File: BDB - SCHOOL COMMITTEE OFFICERS

Duties of the Chairperson

The chairperson of the School Committee has the same powers as any other member of the Committee to vote upon all measures coming before it, to offer resolutions and to discuss questions. He/She will perform those duties that are consistent with his/her office and those required by law, state regulations, and this Committee. In carrying out these responsibilities, the chairperson will:

1. Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the Committee.
2. Consult with the Superintendent in the planning of the Committee's agendas.
3. Confer with the Superintendent on crucial matters that may occur between Committee meetings.
4. Appoint subcommittees, subject to Committee approval.
5. Call special meetings of the Committee as found necessary.
6. Be public spokesperson for the Committee at all times except as this responsibility is specifically delegated to others.
7. Be responsible for the orderly conduct of all Committee meetings.

As presiding officer at all meetings of the Committee, the chairperson will:

1. Call the meeting to order at the appointed time.
2. Announce the business to come before the Committee in its proper order.
3. Enforce the Committee's policies relating to the order of business and the conduct of meetings.
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference.
5. Explain what the effect of a motion would be if this is not clear to members.
6. Restrict discussion to the question when a motion is before the Committee.
7. Answer all parliamentary inquiries.
8. Put motions to a vote, stating definitely and clearly the vote and result thereof.

Duties of the Vice-Chairperson

The vice-chairs of the Committee will act in the absence of the chairperson as presiding officers of the Committee and will perform such other duties as may be delegated or assigned to them. Each vice-chairperson will support the chairperson in the business of their town.

LEGAL REF.: M.G.L. 71:36

Approved: 5/21/15

Acton-Boxborough Regional School District

Office of the Superintendent
Acton-Boxborough Regional Schools
978-264-4700, x 3211

TO: All Staff and Families
FROM: Peter Light, Superintendent of Schools
DATE: June 1, 2022
RE: **DISMISSAL TIMES for LAST DAY of School – Tuesday, June 21, 2022**

Dismissal times for Tuesday, June 21, 2022:

11:10 a.m. - Raymond J. Grey Junior High School

11:22 a.m. - Acton-Boxborough Regional High School

12:50 p.m. - All Elementary Schools

11:15 a.m. - Carol Huebner Early Childhood Program - both sites
No PM sessions will be held.

The Junior High will have its end of year assembly on June 21 at the High School. They will return to the Junior High for dismissal. Buses will transport Junior High and High School students from their respective schools.

Lunch will be available from all schools through the last day of school.

NOTE: Breakfast, lunch, snacks and drinks will be sold daily from 9:00 -11:30 a.m. in the High School Cafeteria again this summer from June 27 – August 5 (closed on July 4th). For students who currently receive free or reduced lunch, their eligibility continues through the summer. For more information, contact Food Services Director, Kirsten Nelson at 978-264- 4700 x3221 or knelson@abschools.org.

NOTE: There is no school on Monday, June 20 in observance of the Juneteenth Holiday.

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE MEETINGS
2022-2023

Acton-Boxborough Regional School Committee meetings are usually held on the first and third Thursdays of the month, at 7:00 p.m. in the Administration Building Auditorium. Materials are posted at https://www.abschools.org/school_committee/meetings_agendas_packets_minutes usually on the Friday night prior to each meeting. Meeting agendas are posted at least 48 hours prior on the calendar at www.abschools.org per the Open Meeting Law.

Summer Workshop: Thursday, July 21 (Dinner @ 5, Meeting @ 6-9)
Summer Business Meeting: Thursday, August 25 at 7:00

September 8
September 22

October 6
October 20

November 1 (Tuesday due to MASC conference)
November 17

December 1
December 15

January 12
January 26

February 2
February 16 FY24 Budget Meeting at 6:00???

March 2 Open Budget Hearing - required by law
March 16 *(Final Budget VOTE not later than 45 days prior*
 to earlier Town Meeting) COUNT THIS when TM is confirmed!
March 30

April 13

May 4
May 18

June 8
June 15

Note: Acton Town Meeting begins May XX, 2023. Boxborough Town Meeting begins May X, 2023.
5/17/22



Acton-Boxborough Regional School District
16 Charter Road
Acton, MA 01720
978-264-4700
www.abschools.org/school-committee



**ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE MEMBERS
2022-2023**

Evelyn Abayaah-Issah	Boxborough	eaissah@abschools.org	May 2023
Benjamin Bloomenthal	Acton	bbloomenthal@abschools.org	April 2024
Kyra Cook	Acton	kcook@abschools.org	April 2023
Liz Fowlks	Boxborough	lfowlks@abschools.org	May 2025
Adam Klein	Boxborough	aklein@abschools.org	May 2024
Ginny Kremer	Acton	gkremer@abschools.org	April 2025
Amy Krishnamurthy	Acton	akrishnamurthy@abschools.org	April 2023
Tessa McKinley	Boxborough	tmckinley@abschools.org	May 2023
Andrew Schwartz	Acton	aschwartz@abschools.org	April 2024
Yebin Wang	Acton	ywang@abschools.org	April 2023
Rebecca Wilson	Acton	rwilson@abschools.org	April 2025

The Committee may be emailed at abrsc@abschools.org. These emails will also be received by the Superintendent, Deputy Superintendent and the Superintendent's Executive Assistant, Beth Petr. Beth may be reached at 978-264-3311 or bpetr@abschools.org.

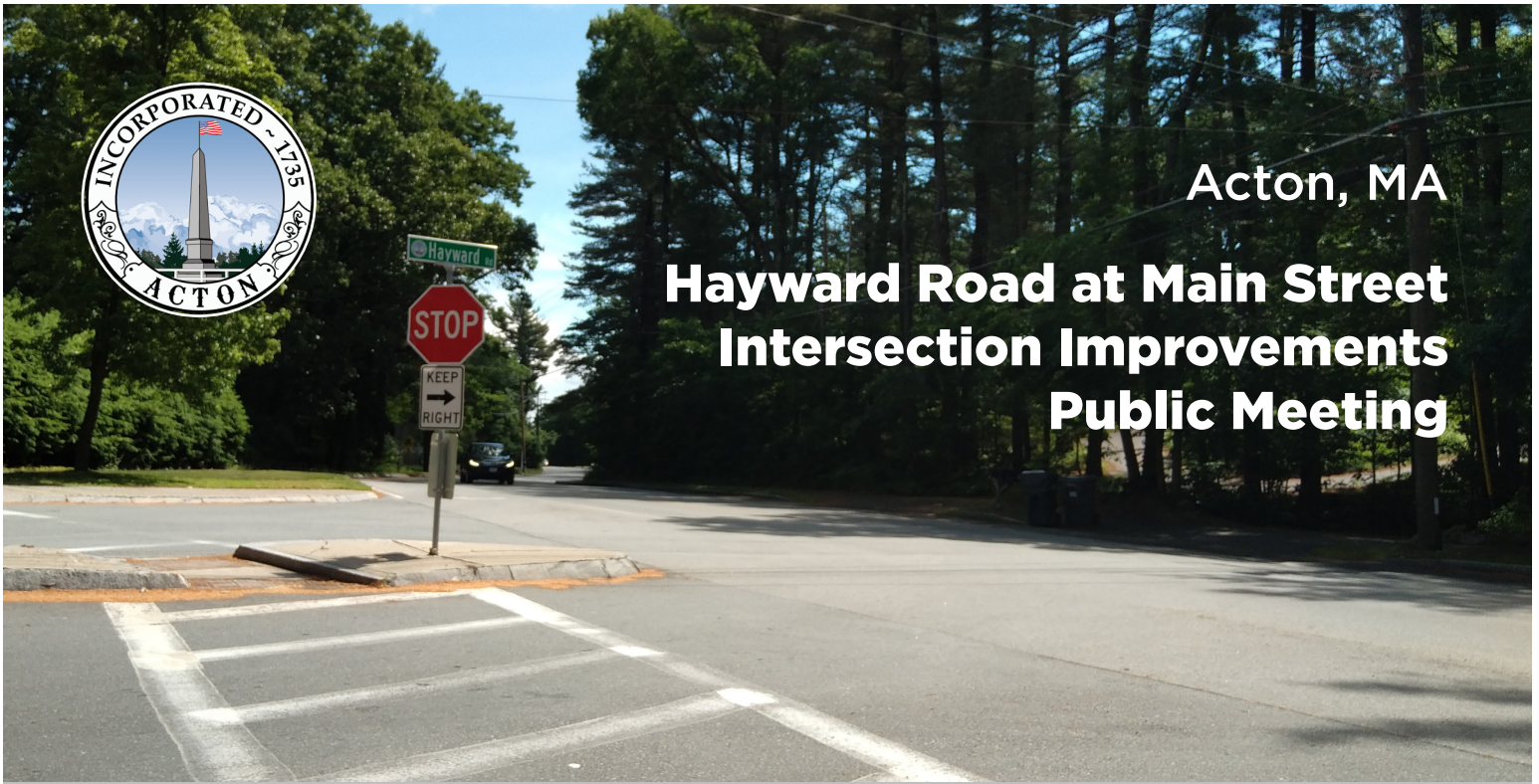
* Chairperson (to be voted 6/16/22, until then Adam Klein)

** Vice-Chairperson (to be voted 6/16/22, until then Kyra Cook)



Acton, MA

Hayward Road at Main Street Intersection Improvements Public Meeting



WHAT IS HAPPENING?

The Town of Acton is looking to implement intersection improvements at Hayward Road and Main Street, as well as bike lanes up to Main Street at Coughlin Street. A hybrid virtual/ in-person public forum will be hosted to update the public on where the design of the improvements currently stand and receive feedback

HOW WILL THIS AFFECT ME?

All residents, abutters, local business owners, and interested commuters are invited to attend. A question-and-answer period will follow the presentation. Public feedback will be collected for 2 weeks following the meeting.

PUBLIC MEETING THURSDAY JUNE 16, 2022 AT 7 P.M.

Virtual Attendance

<https://virtualmeeting.link/Hayward-Road-Safety>
(copy and paste in your browser)

In Person Attendance

Acton Town Hall
472 Main St, Acton, MA
Room 204

For more information

Visit the Town website: www.acton-ma.gov

Contact Corey York: engineering@actonma.gov or Bob Stathopoulos: bstathopoulos@hshassoc.com



HOWARD STEIN HUDSON