



## Acton-Boxborough Regional School Committee Meeting

December 2, 2021  
6:30 p.m. Executive Session  
7:15 p.m. (approximately) Business  
Meeting

Administration Building Auditorium  
15 Charter Road, Acton

to view only: <https://www.youtube.com/actontv1>

Note: Public participation is only in person

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC)  
MEETING AGENDA - Revised\*

Administration Building Auditorium  
15 Charter Road, Acton

December 2, 2021  
6:30 p.m. Executive Session

Followed by Business Meeting at 7:15 p.m. approximately

To view the meeting (no participation): <https://www.youtube.com/actontv1>

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**CALL TO ORDER (6:30)**

**EXECUTIVE SESSION**

An Executive Session to be convened under MGL Ch 30A, sec. 21(a) purpose (3): to discuss strategy with respect to litigation because an open meeting may have a detrimental effect on the litigating position of the Committee,  
and

an Executive Session be convened under MGL Chapter 30A section 21(a) purpose 7, to comply with or act under the authority of, any general or special law or federal grant-in-aid requirements - MGL Chapter 30A, section 22(f) to consider approval and possible release of executive session minutes from previous meetings on: September 9, 2021 and June 17, 2021. The Committee will return to open meeting at approximately 7:15 p.m.

**RETURN TO OPEN BUSINESS MEETING (7:15)**

- a. Chairperson's Welcome - *Adam Klein*
- b. ABRHS Student Representatives Update - *Depre Carr, Sivapriya Marimuthu, Rohan Ravindran and Molly Norris*
- c. Public Participation
- d. Superintendent's Update - *Peter Light*

**PRESENTATION (7:30)**

- a. Budget Introduction and Context - *Dave Verdolino*
  - i. *ARPA Update*

**ONGOING BUSINESS (8:00)**

- e. FY23 School Calendar - First Reading - *Peter Light*
- f. Subcommittee and Member Reports
  - i. Policy Committee - *Nora Shine*
    - 1. NEW: Service Animals in School, File: IMGA - *Second Read* - **VOTE**
    - 2. NEW: Comfort Animals in School, File: IMGB - *Third Read* - **VOTE**
  - ii. Budget - *Kyra Cook*
  - iii. Community Engagement - *Andrew Schwartz*
- g. \*Consent Agenda - **VOTE** - *Adam Klein*
  - i. Approval of ABRSC Meeting Minutes of 11/18/21 (addendum)
  - ii. Approval of Gift of a Piano to the Gates School
  - iii. Approval of Donation of \$8,000 from Friends of the Acton Libraries to the ABRSD Libraries
  - iv. \*Approval of Donations Valued over \$1,000 - Conant PTO

h. Statement of Warrants/Recommendation to Approve – **VOTE** – *Adam Klein*

**FYI**

- 2021-2022 School Calendar, revised for 12/23 and Juneteenth holiday, 11/2/21
- EDCO Collaborative Annual Report, 2020-2021
- #ABConnects - Tour of the Boardwalk Campus, <https://youtu.be/ysRCj9tLacQ>
- NEXT Community Coffee: Wednesday, Dec 15 at 8:30 a.m. via zoom

**ADJOURN (8:45)**

**NEXT MEETINGS:**

ABRSC on December 16 & January 13 at 7:00 p.m. in the Admin Building Auditorium

Posted on 11/29/21 at 5:00 p.m.

Reposted on 11/30/21 at 2:15 p.m. to add to Consent Agenda - 3.g.iv Conant PTO Donations



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

MEETING DATE	12-02-21	AGENDA ITEM NUMBER	1.a
AGENDA ITEM TITLE	Chairperson's Welcome		
PRESENTER(S)	Adam Klein		
SUMMARY OF TOPIC	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>		

<b><u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u></b>		
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information	
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required	
<input type="checkbox"/>	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
	<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/>	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

APPROX AGENDA TIME	5 min
FOLLOW-UP	



# Acton-Boxborough Regional School Committee

## Meeting Agenda Item Summary

MEETING DATE	12-02-21	AGENDA ITEM NUMBER	1.b.
AGENDA ITEM TITLE	ABRHS Student Representative Update		
PRESENTER(S)	Student Reps: Depre Carr, Sivapriya Marimuthu, Molly Norris, Rohan Ravindran		
SUMMARY OF TOPIC	Our reps report at the first meeting each month and share some student perspective on current events at the High School. We welcome our newest member, freshman Molly Norris.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Beth Petr.*

SUGGESTED MOTION	
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	3-5 min.
ATTACHMENTS	none



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

MEETING DATE	12-02-21	AGENDA ITEM NUMBER	1.c
AGENDA ITEM TITLE	Public Participation		
PRESENTER(S)	Adam Klein		
SUMMARY OF TOPIC	Policy <u>BEDH</u> , permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting OR
	<input type="checkbox"/> with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

SUGGESTED MOTION	
APPROX. AGENDA TIME	10 min.
ATTACHMENTS	none

*To develop engaged, well-balanced learners through collaborative, caring relationships.*

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# **Acton-Boxborough Regional School Committee** **Meeting Agenda Item Summary**

<b>MEETING DATE</b>	12-02-21	<b>AGENDA ITEM NUMBER</b>	1.d
<b>AGENDA ITEM TITLE</b>	Superintendent's Update		
<b>PRESENTER(S)</b>	Peter Light		
<b>SUMMARY OF TOPIC</b>	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.		

<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>			
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information		
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required		
<input type="checkbox"/>	Request formal action with a specific vote:		
	If formal action is requested, is this item being presented:		
	<input type="checkbox"/>	for the first time, with a request that the School Committee vote at a subsequent meeting OR	
	<input type="checkbox"/>	with the request that the School Committee take action immediately	

***If formal action is requested, include a suggested motion or contact Beth Petr.***

<b>SUGGESTED MOTION</b>	
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
<b>ATTACHMENTS</b>	Brought to meeting



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

MEETING DATE	12-02-21	AGENDA ITEM NUMBER	2.a
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AGENDA ITEM TITLE	PRESENTATION: Budget Introduction and Context
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PRESENTER(S)	Dave Verdolino
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SUMMARY OF TOPIC	This is a preliminary introduction to the FY23 Budget. The intent of the presentation is to provide committee members with an overview of the major budget drivers along with an opportunity for questions and discussion <i>prior</i> to the presentation of the Superintendent's Preliminary Budget in January. This presentation includes high level, preliminary predictions of major revenue and expense categories.
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<b><u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u></b>	
	No action requested - this is a short update or presentation of information
<b>X</b>	Request input and questions from the School Committee, but no vote required
	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

SUGGESTED MOTION	
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APPROX. TIME ON AGENDA	30 min.
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ATTACHMENTS	ABRSD FY2023 Budget Planning Worksheet
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## Dashboard - Budget Requirements Overview

(see explanation)

From REVENUE Details tab &gt;&gt;&gt;

DV revenue est.

DV reserve target

DV assessmt. proj.

		Revenue	Reserves	Assessment	TOTAL
FY22 Appropriation		17,904,214	1,595,000	80,220,008	99,719,222
Item					
A	\$30 pp Minimum Aid	151,200			151,200
B	Est. transp. Aid	269,597			269,597
C	Other Revenues, net	(172,500)			(172,500)
D	Reserves, net		(435,000)		(435,000)
E	Projected Assessments	4.15%	< Total increase	3,329,803	3,329,803
	NET CHANGE IN SOURCES OF BUDGET FUNDING				3,143,100

## Baseline assumption (per DV multi-year projection):

Est. increase to operating appropriation	3.25%
Est. increase total (ops + debt/capital) app.	3.15%
Est. change in available revenue	1.39%
Change in projected reserve usage	-27.3%
Resulting required assessment increase	4.15%

< Acton increase	83.69%
< Boxborough increase	16.31%

Item		xxx = P/Y amount
	<b>Certain escalators/savings -</b>	
1	Personnel - COLA (existing staff); prior year was 3.6% increase	2,283,000
2	Personnel - changes in FTE, net	TBD
3	Est. impact of 10% increase in HI rates (FY22 total budget = \$9,783K)	978,000
4	Projected MCRS plus OPEB costs (combined 6.5% increase)	217,000
5	Special Ed. Tuition - net change (DV est., net of CB usage)	(100,000)
6	Restore Ed Tech budget (DV est.)	100,000
7	Incremental costs to open Boardwalk Campus schools	TBD
	<b>Program continuations -</b>	
8	Initiative subsidized by use of ESSER-3 funds - ADK tuition phaseout	180,000
9	Initiative subsidized by use of ESSER-3 funds - MTSS	122,000
10	Continue restore CIP spending to original plan (\$350K >> \$500K)	150,000
11	Continue Library/Media program initiative (last addressed in FY20)	60,000
	<b>Other anticipated cost changes -</b>	
12	Admin building renovation after Pre-K moveout (exclusive of CIP funding)	TBD

## NET BUDGET STATUS

(846,900)

&lt;&lt;&lt; If POSITIVE, this amount is available for additional budget spending

&lt;&lt;&lt; If NEGATIVE, this amount is beyond the means available as presented

If NET BUDGET STATUS is negative, potential impact on assessment

DV Assessment Projection -	83,549,811	potential addition	846,900	84,396,711	5.21%
		Acton Share	83.69%	70,628,831	4.57%
		Boxborough share	16.31%	13,767,880	8.61%

< Total increase	
< Acton increase	
< Boxborough increase	

impact of \$100K Δ
0.125%
0.124%
0.129%

## Year-to-year Analysis

	Revenue	Reserves	Assessment	TOTAL	
FY23 Appropriation	18,152,511	1,160,000	83,549,811	102,862,322	102,862,322 < proof
FY22 Appropriation (above)	17,904,214	1,595,000	80,220,008	99,719,222	



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

MEETING DATE	12-02-21	AGENDA ITEM NUMBER	3.e
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AGENDA ITEM TITLE	FY23 School Calendar - First Read
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PRESENTER(S)	Peter Light
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SUMMARY OF TOPIC	This is a First Read discussion of the proposed calendar for the 2022-23 school year. This is similar to the current calendar in start date and no school days. A Second Read and Vote are expected to take place at the next School Committee meeting on December 16, 2021. Comments and questions should be sent to the Committee at <a href="mailto:abrsc@abschools.org">abrsc@abschools.org</a> by December 10th.
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<b><u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u></b>		
	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote required	
	Request formal action with a specific vote:	
	If formal action is requested, is this item being presented:	
	X	for the first time, with a request that the School Committee vote at a subsequent meeting
		with the request that the School Committee take action immediately

SUGGESTED MOTIONS	
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ATTACHMENTS	Proposed FY23 School Calendar
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Acton-Boxborough Regional School District  
**SCHOOL CALENDAR, 2022-2023 DRAFT #1**

**Bold BOXED Dates = No School Days / ELEMENTARY EARLY DISMISSAL IS EVERY WEDNESDAY AFTERNOON**

Aug.	M	T	W	T	F
	22	23	24	25	26
Sept.	<b>29</b>	30	31	1	<b>2</b>
	<b>5</b>	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	<b>26</b>	27	28	29	30

Teachers' Prof Learning – 25, 26  
 Schools Open – Aug 29  
 Labor Day - Sept 5 (no school, 2)  
 No School – Sept 26

**School Days – 22**

Oct.	M	T	W	T	F
	3	4	<b>5</b>	6	7
	<b>10</b>	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28

No School – Oct 5  
 Indigenous Peoples' Day – Oct 10\*

**School Days – 18**

Nov.	M	T	W	T	F
		1	2	3	4
	7	<b>8</b>	9	10	<b>11</b>
	14	15	16	17	18
	21	22	23	<b>24</b>	<b>25</b>
	28	29	30		

Prof Learning Day – Nov 8  
 Election Day – Nov 8  
 Veterans Day – Nov 11  
 Early Release Day – Nov 23  
 Thanksgiving Recess – Nov 24-25

**School Days - 18**

Dec.	M	T	W	T	F
				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>

Winter Recess - Dec. 24 – Jan 2  
**School Days - 17**

Some major religious and cultural holidays are found on page 2. \*Columbus Day has been changed to Indigenous Peoples' Day.

No School and Delayed Opening Announcements air on TV Channels 4, 5 and 7 and radio stations WBZ and WEIM. See postings at <http://abschools.org>  
 Acton Town Meeting begins April x, 2023. Boxborough Meeting begins May x, 2023.

Acton-Boxborough Regional School Committee Meetings are usually held twice a month. See [https://www.abschools.org/school\\_committee](https://www.abschools.org/school_committee) for more information.

Jan.	M	T	W	T	F
	<b>2</b>	3	4	5	6
	9	10	11	12	13
	<b>16</b>	17	18	19	20
	23	24	25	26	27
	30	31			

Schools Open - Jan 3  
 Martin Luther King Jr. Day - Jan 16  
**School Days - 20**

Feb.	M	T	W	T	F
			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
	27	28			

Presidents' Day - Feb 20  
 Winter Recess - Feb 20-24  
**School Days – 15**

Mar.	M	T	W	T	F
			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31

**School Days - 23**

Apr.	M	T	W	T	F
	3	4	5	6	<b>7</b>
	10	11	12	13	14
	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
	24	25	26	27	28

No School – Apr 7  
 Patriots Day – Apr 17  
 Spring Recess - Apr 17-21  
**School Days - 14**

May	M	T	W	T	F
	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	<b>22</b>	23	24	25	26
	<b>29</b>	30	31		

Memorial Day - May 29  
**School Days - 22**

June	M	T	W	T	F
				1	2
	5	6	7	8	9
	12	13	14	<b>15</b>	16
	<b>19</b>	20	21	22	23
	26	27	28	29	30

Graduation – June 2  
 Last Day/Early Rel– June 15  
**School Days -11 – for total of 180**  
 Juneteenth Holiday – June 19  
 Last day if 5 snow days – June 23

Acton-Boxborough Regional School District  
**SCHOOL CALENDAR, 2022-2023**

**Major Religious and Cultural Holidays –**  
*(some are school days, some are not)*

July 9 -13	Eid al-Adha
September 26 - 27	Rosh Hashanah
October 5	Yom Kippur
October 24	Diwali begins
November 19 - 26	Chanuka
December 25	Christmas
December 26 - Jan 1	Kwanzaa
January 26	Lunar New Year
March 23 - April 21	Ramadan
April 5 - 12	Passover
April 7	Good Friday
April 9	Easter
April 21	Eid al-Fitr

The observance of both Jewish and Muslim holidays begins at sundown of the preceding day. Please see our Religious and Cultural Holidays policy IMD on the school website for more information at:

[https://www.abschools.org/school\\_committee/policies](https://www.abschools.org/school_committee/policies)

**Direct School Phone Numbers:**

Blanchard:	978-263-4569
Conant:	978-266-2550
Douglas:	978-266-2560
Gates:	978-266-2570
McCarthy-Towne:	978-264-3377
Merriam:	978-264-3371
All Other Schools:	978-264-4700

**2022 - 2023 School Start Times**

**Carol Huebner Early Childhood Programs:**

Morning Session	8:30 – 11:15 am
Afternoon Session	12:15 – 3:00 pm
All-Day Session	8:30 am – 3:00 pm

**Kindergarten:**

AM 8:50 -11:50

All Day 8:50 - 3:20

All Kindergarten students are dismissed at 12:50 every Wednesday

**All Elementary Schools:**

8:50 am – 3:20 pm

Every Wednesday is Early Dismissal at 12:50 pm

**R.J. Grey Junior High School:** 8:00 am – 2:36 pm

**AB Regional High School:** 8:00 am – 2:47 pm

***NEW for 2021-2022!!!***

***The Junior High & High School will dismiss at 1:00 on these Mondays:***

**September 13 and 27**

**October 18**

**November 1 and 15 and 29**

**December 13**

**January 3 and 24**

**February 7**

**March 7 and 21**

**April 4**

**May 2 and 16**



## Acton-Boxborough Regional School Committee

### Meeting Agenda Item Summary

MEETING DATE	12-02-21	AGENDA ITEM NUMBER	3.f
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AGENDA ITEM TITLE	Subcommittee and Member Reports
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PRESENTER(S)	various
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SUMMARY OF TOPIC	Customary updates from the Subcommittees, ALG, BLF if they have met since the last School Committee meeting
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<b>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting OR
	<input type="checkbox"/> with the request that the School Committee take action immediately

*If formal action is requested, include a suggested motion or contact Beth Petr.*

SUGGESTED MOTION	
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
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ATTACHMENTS	none
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# Acton-Boxborough Regional School Committee

## Meeting Agenda Item Summary

MEETING DATE	12-02-21	AGENDA ITEM NUMBER	3.f.
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AGENDA ITEM TITLE	Policy Subcommittee
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PRESENTER(S)	Nora Shine
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SUMMARY OF TOPIC	<p>1. NEW: Service Animals in School, File: IMGA - Second Read and VOTE</p> <p>2. NEW: Non-Service Comfort Animals in School, File: IMGB - Third Read and VOTE</p> <p>Procedures are included for both policies however the School Committee does not vote on procedures. The draft policies and procedures have been reviewed by our legal counsel.</p>
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?		
	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote required	
X	Request formal action with a specific vote if the Committee desires:	
	If formal action is requested, is this item being presented:	
		for the first time, with a request that the School Committee vote at a subsequent meeting
	X	with the request that the School Committee take action immediately

SUGGESTED MOTIONS	<p>"Move to approve the new Service Animals in School policy, file: IMGA"</p> <p>"Move to approve the new Non-Service Comfort Animals policy, file: IMGB"</p>
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ATTACHMENTS	Drafts of new policies IMGA and IMGB as well as procedures
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**SERVICE ANIMALS IN SCHOOL**  
***DRAFT for Second Read 11/29/21***

The Acton Boxborough Regional School District ("ABRSD") does not discriminate against individuals with disabilities, including those who require the assistance of service animals. ABRSD will comply with Massachusetts and federal laws concerning the rights of persons with disabilities who use service animals and will permit such animals on school premises and on school transportation in a manner consistent with the law. ABRSD will provide reasonable accommodations for use of service animals to ensure non-discrimination on the basis of disability.

ABRSD recognizes the definition of a service animal as established by the Title II of the Americans with Disabilities Act ("ADA"). Pursuant to the ADA, "service animal" means any dog or miniature horse that has been individually trained to do work or perform tasks for the benefit of an individual with a disability.

Service animals perform some of the functions and tasks that individuals with disabilities cannot perform themselves. A service animal is not a pet. Animals whose primary function is to provide emotional support or companionship do not qualify as service animals. Any animal not covered under the ADA service animal definition is not permitted on school premises under this policy, but may be permitted under other ABRSD policies. (*See Comfort Animal policy.*)

ABRSD shall not assume or take responsibility for any service animal. The owner of the animal shall be responsible for the care of the animal, including feeding and grooming, and shall be liable for any damage to persons, premises, property, or facilities caused by the service animal, including, but not limited to, clean up, stain removal, property and/or personal injury.

The service animal can be excluded from a school or program if, in the opinion of the building principal, the service animal is not under control, or is not housebroken, or presents a direct and immediate threat to others in the school. In such cases, the owner will be required to remove the service animal from the district premises immediately. For miniature horses, the school may also exclude the miniature horse if the particular school facility cannot accommodate the type, size and weight of the horse; or, if the miniature horse's presence in a specific school facility compromises the legitimate safety requirements necessary for safe operations.

Recognizing the infrequent and highly individualized nature of the use of service animals in schools, the use of service animals will necessitate in most circumstances a collaborative process between the building principal, staff, director of special education, families, and the student, in preparation for the timely and successful introduction and use of service animals in

the school setting, including but not limited to the training of students and staff for proper engagement with the animal.

The Superintendent of Schools or his or her designee shall be responsible for developing procedures to accommodate a student's use of a service animal in ABRSD facilities and on school transportation.

Reference: Service Animals in School procedures, File: IMGA-R



## SERVICE ANIMALS IN SCHOOL - Procedures

11/29/21

In accordance with state and federal law and ABRSD Service Animal policy, the Superintendent of Schools implements the following procedures for the use of service animals by individuals with disabilities on ABRSD premise and transportation.

If at all possible, prior to bringing a service animal onto school premises, or to any school activities, the building principal must be notified of an individual with a disability's use of a service animal. If the service animal's task is not readily apparent, the individual with a disability or their parent/guardian, shall be required to answer the following questions from the building principal: 1) Is the service animal required because of the individual's disability? and 2) What work or task has the animal been trained to do for the individual with the disability? The work or task the animal performs must be directly related to the individual's disability. Service animals must be fully trained before they can be taken into public places, including school premises.

Families seeking a student use of a service animal at school must provide the building principal with sufficient time to implement a plan for successfully introducing the service animal to the school. This will include, but not be limited to, transportation arrangements (if applicable), notice and training for staff and students for proper engagement with the animal. Both the owner and the handler of the service animal will be designated.

ABRSD has no obligation to provide a handler for a service animal. The designated handler owner is responsible for caring for and supervising the service animal, which includes toileting, feeding, and grooming. The owner shall remain solely responsible for the service animal, and shall be liable for any damage to persons, premises, property, or facilities caused by the service animal, including but not limited to clean up, stain removal, property damage and/or personal injury.

A service animal must have a harness, leash, or other tether, unless the use of such would interfere with the service animal's effective performance of work, in which case the service animal must be otherwise under the handler's control.

The service animal can be excluded from a school or program if, in the opinion of the building principal, the service animal is not under the control of its handler, or is not housebroken, or presents a direct and immediate threat to others in the school. In such cases, the handler/owner will be required to remove the service animal from the district premises immediately. For miniature horses, the school may also exclude the miniature horse if the particular school facility cannot accommodate the type, size and weight of the horse; or, if the

Revision

particular school facility cannot accommodate the type, size and weight of the horse; or, if the miniature horse's presence in a specific school facility compromises the legitimate safety requirements necessary for safe operations.

The law is clear that fear or allergies are not valid reasons for removing or denying access to a service animal. If any student or staff member in the classroom in which a service animal is permitted suffers an allergic reaction to the animal, the situation will be addressed in the moment under the guidance of medical personnel and an alternative plan for moving forward will be developed. If the school has reason to believe that the presence of a service animal may pose a health or safety risk to another student or staff member, it should evaluate that student or staff member to determine what precautions, if any, it needs to take.

In order to minimize risk of the service animal presenting an immediate threat to others in the schools, ABRSD recommends the service animal be: registered pursuant to local licensing/registration requirements; in good health; bathed and groomed regularly; free of and treated for fleas, mites and ticks; spayed/neutered; vaccinated in accordance with state and local veterinary guidelines; and, under the regular care of a licensed veterinarian. Building principals and families are encouraged to work together to agree to share documentation for service animals supporting minimizing risk to others; although, building principals cannot require documentation for service animal entry.

*Reference: Title II of the ADA, ADA Regulations, 28 CFR Part 35 (as amended, 2010); M.G.L. c. 272, § 98A*

**COMFORT ANIMALS IN SCHOOL**  
***DRAFT for Third Read 11/29/21***

Service animals are not restricted to the limitations in this comfort animal policy. The district's Service Animal Policy (IMGA) applies to Service Animals and provides for their use in schools.

Comfort animals, which may also be known as emotional support animals, therapy animals, assistance animals, or social-emotional assistance animals, are animals that are not Service Animals as defined by Massachusetts law or Title II of the American Disabilities Act (ADA). This policy addresses only comfort animals, which do not meet the definition of Service Animals. Unlike Service Animals, whose use is protected by law, comfort animals are non-service animals that may be part of a therapy and may provide companionship, therapeutic benefit, comfort, social bridges, and affection, but do not meet the definition of Service Animal.

A staff member may be allowed, with permission, to **bring** a comfort animal as part of a planned educational program, designed to benefit students, following the procedures (IMGB-R). Prior to bringing a comfort animal to school premises or a school activity, permission must be obtained from the school principal, and procedures for introducing the animal to the school program must be followed.

**The use of comfort animals by any individual, including but not limited to student or staff member, for their personal use is not permitted.** This decision is made to provide for the safety and ease of students and to prevent disruption or distraction from educational endeavors.

The Superintendent of Schools and/or their designee shall develop and implement procedures for the use of comfort animals, which are not protected by law as Service Animals, in line with this policy.

Nothing in this policy shall limit ABRSD's ability to provide reasonable accommodations to individuals with disabilities in accordance with the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973.

**COMFORT ANIMALS IN SCHOOL - Procedures**

**11/29/21**

In accordance with the ABRSD non-service Comfort Animal Policy, the Superintendent of Schools, or their designee, implements the following procedures for the use of non-service comfort/support animals on school grounds or at school-related events:

1. A comfort animal that is not a service animal may only be brought onto school premises or to school activities by an ABRSD staff member, as part of a planned educational program for instructional purposes only. Students, parents/guardians and members of the community are not permitted to bring non-service comfort animals onto school premises or to school related events.
2. Prior to bringing the non-service comfort animal to school premises or to a school-related activity, a staff member must obtain permission from the school principal, in consultation with the Director of Special Education, and under the final oversight of the Superintendent or their designee.
3. The ABRSD staff member must provide the following documentation in order to be considered for approval:
  - i. Evidence from a veterinarian of the animal being up-to-date with required vaccinations, including rabies and receiving a clean bill of health.
  - ii. Appropriate licensure from a local animal licensing authority.
  - iii. Where applicable, affirmation that the animal has regular flea prevention treatment and will be well-groomed while on school property or at school activities/events.
  - iv. Statement that the ABRSD staff member, or designated handler, is responsible for any damages caused by their comfort animal, including but not limited to damage to persons or property. If the handler is a comfort/support animal provider, proof of liability insurance for the comfort/support animal.

The building principal in consultation with the Director of Special Education may deny an ABRSD staff member's request for use of a comfort animal if its use is not for educational purposes only, if the required documentation is not present and/or if the building principal, in their discretion, believes it would disrupt the educational process and/or school-related activity.

The comfort animal must be obedient and calm as well as affectionate and friendly to strangers. The ABRSD staff member, or designated handler shall ensure that the animal is well behaved and will control the animal such that it may not become a disruption to school activity or nuisance to members of the school community. Additionally:

1. The comfort animal will only be permitted in authorized areas within and outside of the school building, or school related event during designated dates and times approved by the building principal, in consultation with the Director of Special Education.
2. When using a comfort animal in a school setting, the animal must always be under control of the handler with either a harness or a leash no longer than four feet. The handler shall maintain control of the comfort animal at all times and shall not tether the animal to any individual or object.
3. The comfort animal will wear appropriate identification, making visibly clear that they are a comfort animal.
4. Upon arrival at any school, handlers shall sign in the comfort animal, and themselves when not staff of the school, and shall also sign out on departure from the building.
5. The handlers of a comfort animal are responsible for the supervision and care of the animal while on school property including feeding, exercising, and cleaning up after the animal.
6. The school principal will notify families, students, and staff that a comfort animal will be present on school property or at school activities and events. Families, students, and staff will have the opportunity to express their wish to avoid the animal, and such wishes will be taken into consideration in planning for the program.

The handler shall remove the comfort animal to a separate area as designated by the school administrator in such instances where any student or school employee who suffers allergies or aversions to the animal is present in an office, hallway, or classroom. Students who are unable to participate in class activities will be provided with an alternative learning experience or be provided with accommodations, as appropriate.

If a request for a comfort animal visit is granted, the owner of the comfort animal is solely responsible for any damage to persons or school property caused by the animal. The owner is also solely responsible for ensuring that the comfort animal does not unduly interfere with school activities and is under control at all times while on school property.

Exceptions to these provisions may be made by the Superintendent. The Superintendent may also, at their sole discretion, revoke previously granted permission for the use of a comfort animal on school premises or at school activities.

Nothing in these procedures shall limit ABRSD's ability to provide reasonable accommodations to individuals with disabilities in accordance with the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973.



# Acton-Boxborough Regional School Committee

## Meeting Agenda Item Summary

<b>MEETING DATE</b>	12-02-21	<b>AGENDA ITEM NUMBER</b>	3.h
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<b>AGENDA ITEM TITLE</b>	<b>CONSENT AGENDA: Approval of Meeting Minutes, Approval of Donation Valued at over \$1,000 - Grand Piano for Gates School, Approval of Annual Friends of the Acton Libraries Donation of \$8,000</b>
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<b>PRESENTER(S)</b>	Adam Klein
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<b>SUMMARY OF TOPIC</b>	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.
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<b><u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u></b>		
	No action requested - this is a short update or presentation of information	
	Request input and questions from the School Committee, but no vote required	
<b>X</b>	Request formal action with a specific vote:	
If formal action is requested, is this item being presented:		
	for the first time, with a request that the School Committee vote at a subsequent meeting OR	
<b>X</b>	with the request that the School Committee take action immediately	

***If formal action is requested, include a suggested motion or contact Beth Petr.***

<b>SUGGESTED MOTION</b>	"Move that the ABRSC approve the consent agenda as proposed/amended."
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<b>FOLLOW-UP</b>	
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<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	5 min.
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<b>ATTACHMENTS</b>	Draft minutes of 11/18/21 (addendum), Memo from the Principal of the Gates School and Director of K-12 Performing Arts, Letter from the Board of the Friends of the Acton Libraries
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ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC)  
MEETING DRAFT MINUTES

Administration Building Auditorium

15 Charter Road, Acton

To view the meeting (no participation): <https://www.youtube.com/actontv1>

November 18, 2021

7:00 p.m.

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Members Present: Evelyn Abayaah-Issah, Kyra Cook, Ginny Kremer, Amy Krishnamurthy  
Adam Klein, Tessa McKinley, John Petersen, Nora Shine, Yebin Wang  
Members Absent: Ben Bloomenthal, Andrew Schwartz  
Others: Marie Altieri, Deb Bookis, Dawn Bentley, Peter Light, Beth Petr, Dave Verdolino

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### CALL TO ORDER

The ABRSC was called to order at 7:00 p.m. by Chairperson Adam Klein.

a. Chairperson's Welcome - *Adam Klein*

Noting that Thanksgiving was coming up, Adam expressed gratitude for everyone that works for the District from our custodians, groundspeople, crossing guards, bus drivers and food service staff, to all teachers, assistants, support staff, nurses, administrators and Central Office staff.

Several members recently attended the annual MASC/MASS conference and found it "energizing" and very valuable. Mr. Light and Tessa were invited to participate in one of the conferences. Of particular note was the focus on "elevating students' voices". Bringing together districts from across the state who are all dealing with common issues is invaluable.

b. Public Participation

Members of the public spoke regarding the retirement of the Colonial mascot. Comments included:

- Some Colonial supporters have been harassed.
- I don't see color or gender when I look at the Colonial.
- Students don't lose their right to speak when they wear a Colonial shirt.
- Too many kids had no say in the decision.
- This is about honoring our Town heroes, we should teach our history.
- The School Committee should have focused on having a better graduation. The Committee and Administration made up their minds early on to retire it. The process should be paused. More people should be involved.
- The decision to get rid of the mascot is an indication of a shift toward stereotyping being ok. More reflection is needed on this because we are all individuals.

Adam repeated the statement read at the previous meeting on November 2<sup>nd</sup>, "In regards to the matter of the school mascot: The decision that this committee made last October to retire the Colonial as the school mascot was made unanimously by the school committee, as a matter under our purview. This

decision was made by the committee following our open process, including listening, seeking input, researching, weighing multiple perspectives, carefully considering stakeholders with differing opinions, and finally, discussing and deciding as a committee to retire the mascot. The school body can begin their process of choosing their new mascot. In making this decision, we have followed our school committee operating protocols, specifically working to support the educational welfare and well-being of ALL students in a positive district climate and culture, prioritizing student needs and interests above all else, and working actively to create an anti-racist community to respect the increasing diversity of our community. It is our hope that members of this community will act with inclusivity, understanding, and compassion, in this and other matters.”

c. Superintendent’s Update - *Peter Light*

Mr. Light reported on: Protocols for inclement weather, Responding to incidents of bullying, harassment and bias, Vaccine updates and clinics for children ages 5-11, Masks and covid protocols, and a recap of the November 2<sup>nd</sup> Professional Learning Day for our educators. Updates are posted on the website.

## PRESENTATION

d. K-12 Student Enrollment Projections and Class Size - *Marie Altieri*

Marie did the annual presentation using the October 1, 2021 enrollment numbers and projections from May. She does not expect a lot of change when the updated projections come in. K-12 Enrollment Change for 2021-2022 is -54 students with most of the decline coming from the High School. There was an increase of 31 kindergarteners. Covid appears to be responsible for the shifts. The Spring projection was fairly close to actual enrollment.

Comments and questions included:

- Given the drop in elementary enrollment and consequently class sizes that brought us back in line with our class size guidelines, does that mean if enrollment increases by 10%, we would increase our number of sections by 10% and our budget by 10%? Marie replied that we would try to maintain the class size guidelines per our policy but those are School Committee decisions.
- Can the Committee request that Minuteman Tech discuss their per pupil costs when they present their budget? Also, could the state provide more support for vocational education so communities won’t be so hard hit? Mr. Light responded that most vocational schools are at capacity, including Minuteman. He thinks the state might find a way for all schools to provide more hands on experiences for kids that are more aligned with career pathways. What is making Minuteman Tech attractive to the students that leave to go there? This is an opportunity to think about what our AB students are being offered.
- Do we see other losses from our High School, for instance, transfers to charter schools? Marie replied that our private and charter school numbers are very low compared to other districts. Numbers are done in January so we will see how they look post covid. We may consider asking students why they transferred.
- How do our class size guidelines compare to other districts? Our policy and guidelines were reviewed in 2014 and reaffirmed in 2018 by the School Committee. For many years AB was in the top five of the state for large class sizes and high student-teacher ratios but we’ve dropped to the middle of the list now since covid.
- What is the optimal number for class sizes? There is no way to calculate that because of all the factors involved such as building and classroom sizes, as well



as because we have to provide education for all children in our towns. We regularly adjust the number of classroom sections based on the number of kids.

- e. All Day Kindergarten (ADK) Financial Update - *Marie Altieri*  
Marie reviewed the district's ADK program and ongoing discussion about moving to universal tuition-free ADK, including the significant budgetary implications. The goal was to provide background information in anticipation of the FY23 Budget process. It was acknowledged that the tuition may not be decided before the Kindergarten Family Information night in January. Option A is a return to the plan discussed two years ago (pre-covid). Option B includes use of \$600,000 ARPA funding over 3 years, if it is allowed. Our legislators are also working to try to get more funding for this goal, including Senator Eldridge and Representative Sena in particular. We are one of only 25 towns in the state that does not have universal ADK. Ginny Kremer was thanked for her efforts as the Committee's legislative liaison. She has been advocating for this since 2017. A number of years ago grants were offered to support these programs but AB did not pursue them. Even if we receive financial assistance, we will still have to add it to the budget to keep the program going.

Members expressed strong support for making this happen for next year, calling our status "embarrassing". A comment was made that, "We can't move forward on other initiatives if we are still charging for All Day Kindergarten." A member said that increases of \$180K, 180K, 180K is not appealing. He advocated for a level progression over this period of time, noting that it would require prioritizing items. It was stated that this would be even more for Boxborough residents given how their population is increasing. A member of the public also spoke strongly in favor of making universal ADK happen next year.

#### ONGOING BUSINESS (7:40)

- f. FY22 Calendar Updates (12/23/21 & 6/20/22) - **VOTE** - *Peter Light*  
John Petersen moved, Amy Krishnamurthy seconded and it was unanimously, **VOTED**: to approve the changes to the calendar, adding Juneteenth as a holiday and making December 23<sup>rd</sup> an early dismissal day.  
Mr. Light thanked the educators and staff for all of their hard work.
- g. Subcommittee and Member Reports
  - i. Policy Committee - *Nora Shine*
    - 1. NEW: Service Animals in School, File: IMGA - *Second Read* – **VOTE** – *to be discussed at the next meeting*
    - 2. NEW: Non-Service Comfort Animals in School, File: IMGB - *Second Read* – **VOTE**  
Due to confusion regarding some of the wording, members may send feedback by Monday for the subcommittee to reconsider.
  - ii. Legislative - *Ginny Kremer* – *see Kindergarten discussion*
  - iii. Acton Leadership Group (ALG) Update, Nov 4, 2021 - *John Petersen*  
YTD revenue and expense are aligned with budget expectations for both the school and the town. John Mangiaratti reported on the Select Board decision to allocate ARPA funds including \$2 million for ABRSD.

The ALG model is carrying an assumption of a 3% increase in the municipal budget and a 3.25% increase in the school budget. As projected, the deficit remains about \$1 million. In December the Town will make its first formal budget presentation and the ALG plan will be updated to reflect the Town Manager's actual budget request. There was an extended discussion of property valuation and tax rates. Over the past year, single family home valuations have risen dramatically with the consequence that projected tax rates will go down from about \$20/thousand in 2022 to \$19 in 2023. The valuation change does not change tax bills. When valuation goes up, rate goes down and multiplying valuation times rate gives exactly the same tax bill. What can change bills, is a change in valuation of residential property relative to commercial property. If residential valuations increase more than commercial valuations, some of the tax burden shifts to residential property and residential tax bills will increase on the basis of the valuation shift alone. Based on the information discussed an increase in residential tax burden seems likely. The Select Board will meet on December 6th for the tax classification hearing which will set FY23 rates for each type of property. Historically, residential and commercial property have been taxed at the same rate.

- h. Consent Agenda - **VOTE** - *Adam Klein*
  - i. Approval of ABRSC Meeting Minutes of 11/2/21
  - ii. Request for Approval of new RJGJHS Marvel Club
  - iii. Request for Approval of Donations Valued over \$1,000 - Douglas PTO

Due to a minor amendment to the HIT update in the meeting minutes, Adam Klein removed them from the consent agenda for a separate vote.

Kyra Cook moved, Tessa McKinley seconded and it was unanimously,

**VOTED**: to approve the minutes as amended.

Kyra Cook moved, Tessa McKinley seconded and it was unanimously,

**VOTED**: to approve the consent agenda as amended.

- i. Statement of Warrants/Recommendation to Approve – **VOTE** – *Adam Klein*

Tessa McKinley moved, Amy Krishnamurthy seconded and it was unanimously,

**VOTED**: to approve the warrants (see memo) (Note: Evelyn Abayaah-Issah was out of the room during the vote.)

## FYI

- FY22 School Improvement Plans
- FY23 ABRSD Budget Timeline and Guidelines, 11/2/21
- 2021-2022 ABRSC Meetings, revised 11/2/21
- NEXT Community Coffee: Wednesday, Nov 17 at 7:00 p.m. via zoom
- Open Meeting Law Complaint Determination Letter OML 2021-158, received 11/15/21

Mr. Light noted that the School Improvement Plans were previously emailed to the Committee for review. Feedback is needed by November 19th so the principals can finalize them. They will all be posted under the District Strategy section of the website.

Kyra Cook noted that she was so impressed with our students and especially the young woman who spoke earlier in the meeting. She thanked her for coming and speaking up.

## **ADJOURN**

Tessa McKinley moved, John Petersen seconded and it was unanimously,  
**VOTED**: to adjourn the ABRSC at 8:57 p.m.

Respectfully submitted,

Beth Petr

List of Documents Used: see agenda

**NEXT MEETINGS:** ABRSC on December 2 & 16 at 7:00 p.m. in the Admin Building Auditorium

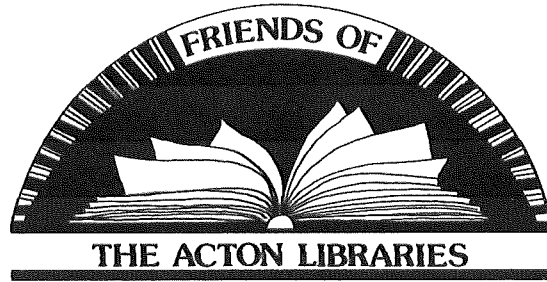
TO: Superintendent Peter Light  
FROM: George Arsenault - K-12 Director of Performing Arts,  
Lynne Newman - Gates School Principal  
DATE: 11/29/2021  
RE: Request for Approval of Donation Valued over \$1,000

Per ABRSC policy KCD, "Public Gifts to the Schools", we would like to request approval from the Acton-Boxborough Regional School Committee for the following anticipated donation from Boxborough residents Fred and Mary Ann Dye:

- *One - used Baldwin Intermediate Grand Piano for use in the Gates School music room*
- *Value - unknown. Used piano prices fluctuate widely depending on instrument make, market conditions, location, and availability. Our ABRSD piano repair vendor believes it would appraise for more than \$1000 thereby necessitating this request*

Thank you for your consideration.

George Arsenault  
Lynne Newman



Dr. Peter Light  
Acton Boxborough Regional Schools  
16 Charter Road  
Acton, MA 01720

November 29, 2021

Dear Dr. Light,

The Board of the Friends of the Acton Libraries are pleased to be able to donate a total of \$8,000 to the Libraries of the Acton-Boxborough Regional School System.

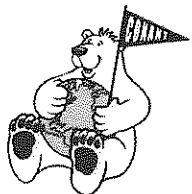
We request the donation be allocated in equal amounts to each of the six Acton-Boxborough elementary school Libraries and the Junior High and High School Libraries (\$1,000 each).

We continue to diversify our fundraising options and people were really happy to see the book sale return this October.

If we can be of any assistance to the libraries or librarians in the months ahead, you may contact me by email at [friendsofactonlibraries@gmail.com](mailto:friendsofactonlibraries@gmail.com), or in care of the Acton Memorial Library at 486 Main Street.

We very much appreciate all that you and members of the school staff do for our students - especially in this fluid and challenging time. Happy Holidays!

James Fox  
President



**Luther Conant School**

80 Taylor Road

Acton, MA 01720

978-266-2550 [www.conant.abschools.org](http://www.conant.abschools.org)

Abigail C. Dressler Interim Principal

Valery G. Gransewicz Interim Assistant Principal



TO: Superintendent Peter Light  
FROM: Abigail C. Dressler, Conant Interim Principal *ACD*  
DATE: November 23, 2021  
RE: Request for Approval of Donations Valued over \$1,000

Per ABRSC policy KCD, I would like to request approval from the Acton-Boxborough Regional School Committee for the following anticipated FY22 donations from the Conant School PTO:

Staff Appreciation Snacks: \$3,000

Birthday Book Program: \$1,650.00

Miscellaneous Community Activities: \$3,000

Thank you for your consideration.



# Acton-Boxborough Regional School Committee

## Meeting Agenda Item Summary

MEETING DATE	12-02-21	AGENDA ITEM NUMBER	3.h
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AGENDA ITEM TITLE	Statement of Warrants and Recommendation to Approve
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PRESENTER(S)	Adam Klein
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SUMMARY OF TOPIC	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.
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<b><u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u></b>	
	No action requested - this is a short update or presentation of information
	Request input and questions from the School Committee, but no vote required
<b>X</b>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
<b>X</b>	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

SUGGESTED MOTION	See motion in memo in the packet from D. Verdolino
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	2 min
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ATTACHMENTS	Summary memo from D. Verdolino in the addendum and posted folder of individual warrants
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# Acton-Boxborough Regional School District

15 Charter Road - Acton, MA 01720  
www.abschools.org

**Finance Department**  
David A. Verdolino, Director  
(978) 264-4700  
dverdolino@abschools.org

December 2, 2021

To: School Committee Chair  
From: Dave Verdolino /dav/  
Re: School Committee Agenda - Warrants

Members –

Below please find a summary of warrants for which I am respectfully requesting your consideration and approval at tonight's regular meeting.

The Warrant Subcommittee has previously reviewed these warrants, for the purpose of check distribution. A majority of the Subcommittee conveyed their approval electronically and the related disbursements have been made. The full School Committee should vote its authorization of these expenditures of budgeted and other funds in its custody. All members have received for each warrant the information provided as shown below, namely:

1. (for vendor warrants, including payroll withholding remittances)
  - Declining balance register of payments ("Declining Dollar report")
  - Warrant detail (payments by vendor)
2. (payroll)
  - Payroll Warrant summary

As you know, these Warrants are customarily provided to you in hard copy format for your review and manual signature. Obtaining your approval in this manner will eliminate the future need to produce what could be many paper reports, all requiring your signatures.

Thank you for your consideration and cooperation with this request.

<u>Warrant Type</u>	<u>Date</u>	<u>Warrant #</u>	<u>Amount</u>
PAYROLL	11/18/21	P2211	\$ 2,856,497.02
VENDOR	11/10/21	22-010 (AP Vendor)	\$ 804,680.10
	11/18/21	22-011PR (Payroll Vendor)	\$ 1,167,210.75





# Acton-Boxborough Regional School District

15 Charter Road - Acton, MA 01720  
[www.abschools.org](http://www.abschools.org)

**Finance Department**  
David A. Verdolino, Director  
(978) 264-4700  
[dverdolino@abschools.org](mailto:dverdolino@abschools.org)

## **Recommended Motion Wording**

I move that the School Committee vote to approve:

Payroll warrant(s) as follows –

Number P2211      dated 11/18/2021      in the amount of      \$2,856,497.02;

Payroll deduction warrant(s) as follows –

Number 22-011PR      dated 11/18/2021      in the amount of      \$1,167,210.75;

Vendor warrant(s) as follows –

Number 22-010      dated 11/10/2021      in the amount of      \$ 804,680.10.



# **Acton-Boxborough Regional School Committee** **Meeting Agenda Item Summary**

<b>MEETING DATE</b>	12-02-21	<b>AGENDA ITEM NUMBER</b>	FYI
<b>AGENDA ITEM TITLE</b>	For Your Information (FYI)		
<b>PRESENTER(S)</b>	The Chairperson and/or Superintendent may highlight individual items		
<b>SUMMARY OF TOPIC</b>	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.		

<b><u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u></b>	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	for the first time, with a request that the School Committee vote at a subsequent meeting OR
	with the request that the School Committee take action immediately

***If formal action is requested, include a suggested motion or contact Beth Petr.***

<b>SUGGESTED MOTION</b>	
<b>FOLLOW-UP</b>	
<b>APPROX. TIME FOR THE AGENDA ITEM (MIN.)</b>	
<b>ATTACHMENTS</b>	various

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Acton-Boxborough Regional School District

**SCHOOL CALENDAR, 2021-2022**

**Bold BOXED Dates = No School Days / ELEMENTARY EARLY DISMISSAL IS EVERY WEDNESDAY AFTERNOON**

Aug.	M	T	W	T	F
	23	24	25	26	27
Sept.	<b>30</b>	31	1	2	<b>3</b>
	<b>6</b>	<b>7</b>	8	9	10
	13	14	15	<b>16</b>	17
	20	21	22	23	24
	27	28	29	30	

Teachers' Prof Learning 25, 26  
Rosh Hashanah – Sept 7  
Labor Day - Sept 6 (no school, 3)  
Schools Open – Aug 30  
Yom Kippur – Sept 16  
**School Days – 20**

Oct.	M	T	W	T	F
					1
	4	5	6	7	8
	<b>11</b>	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

Indigenous Peoples' Day – Oct 11\*  
**School Days – 20**

Nov.	M	T	W	T	F
	1	<b>2</b>	3	4	5
	8	9	10	<b>11</b>	12
	15	16	17	18	19
	22	23	24	<b>25</b>	<b>26</b>
	29	30			

Prof Learning Day – Nov 2  
Election Day – Nov 2  
Veterans Day – Nov 11  
Early Release Day – Nov 24  
Thanksgiving Recess – Nov 25-26  
**School Days - 18**

Dec.	M	T	W	T	F
			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	<b>24</b>
	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>

**Early Release Day – Dec 23**  
Winter Recess - Dec. 24 – Jan 2  
**School Days - 17**

Some major religious and cultural holidays are found on page 2. \*Columbus Day has been changed to Indigenous Peoples' Day.

No School and Delayed Opening Announcements air on TV Channels 4, 5 and 7 and radio stations WBZ and WEIM. See postings at <http://abschools.org>  
Acton Town Meeting begins April x, 2022. Boxborough Meeting begins May x, 2022.

Acton-Boxborough Regional School Committee Meetings are usually held twice a month. See [https://www.abschools.org/school\\_committee](https://www.abschools.org/school_committee) for more information.

Jan.	M	T	W	T	F
	3	4	5	6	7
	10	11	12	13	14
	<b>17</b>	18	19	20	21
	24	25	26	27	28
	31				

Schools Open - Jan 3  
Martin Luther King Jr. Day - Jan 17  
**School Days - 20**

Feb.	M	T	W	T	F
		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
	28				

Presidents' Day - Feb 21  
Winter Recess - Feb 21-25  
**School Days – 15**

Mar.	M	T	W	T	F
		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	

**School Days - 23**

Apr.	M	T	W	T	F
					1
	4	5	6	7	8
	11	12	13	14	<b>15</b>
	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
	25	26	27	28	29

Good Friday – Apr 15  
Patriots Day – Apr 18  
Spring Recess - Apr 18-22  
**School Days - 15**

May	M	T	W	T	F
	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	<b>23</b>	24	25	26	27
	<b>30</b>	31			

Memorial Day - May 30  
**School Days - 21**

June	M	T	W	T	F
			1	2	3
	6	7	8	9	10
	13	14	<b>15</b>	16	17
	<b>20</b>	21	22	23	24
	27	28	29	30	

Graduation – June 3  
Last Day/Early Rel– June 15  
**School Days – 11 – for total of 180**  
**Juneteenth Holiday – June 20**  
Last day if 5 snow days – June **23**

**Dismissal times updated 5/25/21, added Early Dismissal 12/23/21 & Juneteenth 6/20/22**

**Voted 1/21/2021 & 11/18/21**

Acton-Boxborough Regional School District  
**SCHOOL CALENDAR, 2021-2022**

**Major Religious and Cultural Holidays –**  
*(some are school days, some are not)*

July 20-23	Eid al-Adha
September 7-8	Rosh Hashanah
September 16	Yom Kippur
November 4	Diwali begins
November 29	Chanuka begins
December 25	Christmas
December 26-Jan 1	Kwanzaa
February 1	Lunar New Year
April 15	Good Friday
April 16-23	Passover
April 17	Easter
April 3 – May 2	Ramadan
May 3	Eid al-Fitr

The observance of both Jewish and Muslim holidays begins at sundown of the preceding day. Please see our Religious and Cultural Holidays policy IMD on the school website for more information at:

[https://www.abschools.org/school\\_committee/policies](https://www.abschools.org/school_committee/policies)

**Direct School Phone Numbers:**

Blanchard:	978-263-4569
Conant:	978-266-2550
Douglas:	978-266-2560
Gates:	978-266-2570
McCarthy-Towne:	978-264-3377
Merriam:	978-264-3371
All Other Schools:	978-264-4700

**2021 - 2022 School Start Times**

**Carol Huebner Early Childhood Programs:**

Morning Session	8:30 – 11:15 am
Afternoon Session	12:15 – 3:00 pm
All-Day Session	8:30 am – 3:00 pm

**Kindergarten:**

AM 8:50 -11:50

All Day 8:50 - 3:20

All Kindergarten students are dismissed at 12:50 every Wednesday

**All Elementary Schools:**

8:50 am – 3:20 pm

Every Wednesday is Early Dismissal at 12:50 pm

**R.J. Grey Junior High School:** 8:00 am – 2:36 pm

**AB Regional High School:** 8:00 am – 2:47 pm

***NEW for 2021-2022!!!***

*The Junior High & High School will dismiss at 1:00 on these Mondays:*

September 13 and 27  
October 18  
November 1 and 15 and 29  
December 13  
January 3 and 24  
February 7  
March 7 and 21  
April 4  
May 2 and 16



# **Annual Report**

## **2020-2021**

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