

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC) MEETING

Library  
R.J. Grey Junior High School

December 1, 2016  
7:00 p.m.

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**AGENDA**

1. **Chairman's Introduction** (7:00)
2. **Statement of Warrant & Approval of Minutes**
  - 2.1. ABRSC Meetings of 10/20/16, 11/3/16 and 11/17/16 (*next meeting*)
3. **Public Participation**
4. **FY18 Budget Pres. #1- "Setting the Stage/Superintendent's Budget Overview – Drivers & Priorities" – Glenn Brand, Clare Jeannotte** (7:10)
5. **FY18 Revolving Budgets and Fees – First Read** (7:20)
  - 5.1. **Athletics** – Steven Martin
  - 5.2. **Carole Huebner Preschool** – Dawn Bentley
  - 5.3. **Occupational Development Program (ODP)** – Dawn Bentley
  - 5.4. **All Day Kindergarten** – Marie Altieri
6. **Class Size and Section Planning Report** (7:40)
  - 6.1. Elementary Schools - Marie Altieri
  - 6.2. High School – JoAnn Campbell, Principal
  - 6.3. Junior High – Andrew Shen, Principal
7. **Minuteman Technical High School Update (MMT)** – Mary Brolin
  - 7.1. Recommendation to Acknowledge the Boxborough Board of Selectmen's Preferred Technical High School Options for Vocational Education for Boxborough Students Commencing with the 2017-2018 school year – **Second Read - VOTE** – Mary Brolin, Andrew Shen
  - 7.2. Intergovernmental Agreement Between MMT and ABRSD – Glenn Brand (*next meeting*)
8. **Recommendation to Approve FY18 ABRSD School Calendar – First Read** – Marie Altieri
  - 8.1. Calendar Survey and Recommendations Memo
    - 8.1.1. Spring 2016 Survey Results
  - 8.2. Proposed FY18 School Calendar DRAFT #1A (no school on Good Friday & Rosh Hashana) and #1B
  - 8.3. Proposed FY18 School Calendar DRAFT #2A (no school on Good Friday & Rosh Hashana) and #2B
  - 8.4. Acton Boxborough Education Association (ABEA) Contract Language
  - 8.5. Massachusetts and Federal Legal Holidays 2017
  - 8.6. Discussion of "Indigenous Peoples" Day vs. "Columbus Day" on 10/9/17
  - 8.7. Acknowledging Religious Holidays, Policy and Procedures, File: ACD
9. **ABRSD Long Range Strategic Plan – Third Read - VOTE** – Glenn Brand
  - 9.1. Memo and Proposed Plan, September 2016 (revised 11/21/16)
  - 9.2. June 2016 Survey Results
  - 9.3. Long Range Strategic Plan 2011 – 2016, updated Spring 2014
10. **ABRSD Master Plan Study Update** – Glenn Brand
  - 10.1. Establishment of "District Master Plan Review Committee (DMPRC)" as a School Committee Subcommittee, *see 11/15/16 memo – VOTE*
  - 10.2. Master Plan Study Report Presentation Flyer – rescheduled from 11/9/16 to **12/8/16** at 7:30 p.m.
  - 10.3. Update on Final Report from Dore & Whittier

11. **Recommendation to Approve Gift Agreement between ABYL and ABRSD for an Outdoor "Bounce Back Wall" – VOTE - Glenn Brand**
12. **Recommendation to Approve Donation from Littleton Electric Light Department to Blanchard School – VOTE – Glenn Brand**
13. **Recommendation to Approve Grant from Massachusetts Interlocal Insurance Agency (MIAA) – VOTE – Glenn Brand**

14. **Recommendation to Appoint Beth Petr as ABRSD Public Records Access Officer and Marie Altieri as Records Custodian – VOTE – Mary Brolin**

14.1. Updated Public Records Laws, effective 1/1/17 - <https://www.sec.state.ma.us/pre/prenotice.htm>

**15. Subcommittee Reports**

- 15.1. Budget – 11/9/16 meeting – Maria Neyland (oral)
- 15.2. Policy - Brigid Bieber
- 15.3. Outreach (including PTO Co-chairs) – Kristina Rychlik
  - 15.3.1. November 2016 Update

**16. School Committee Member Reports**

- 16.1. Acton Leadership Group (ALG) – Amy Krishnamurthy, Paul Murphy
  - 16.1.1. Minutes of 11/10/16 meeting
- 16.2. Boxborough Leadership Forum (BLF) – Mary Brolin
- 16.3. Health Insurance Trust (HIT) – Mary Brolin
- 16.4. Acton Finance Committee – Amy Krishnamurthy, Deanne O’Sullivan
- 16.5. Acton Board of Selectmen – Eileen Zhang, Paul Murphy
- 16.6. Boxborough Finance Committee- Mary Brolin
- 16.7. Boxborough Board of Selectmen – Maria Neyland, Brigid Bieber
- 16.8. Minuteman Technical High School (MMT) Update – Diane Baum
- 16.9. Acton Capital Improvement Planning (CIP) Update – Kristina Rychlik (oral)

**17. Superintendent’s Report/Updates – Glenn Brand**

- 17.1. Director of Finance Search Announcement

**18. FOR YOUR INFORMATION**

**18.1. Family Learning Series Presentations:**

- 18.1.1. December 1, 2016, 7:00 - 8:30 PM with Presenter: Michelle Icard  
 Topic: ***Middle School Makeover: Improving the Way You and Your Child Experience the Middle School Years***  
 Location: ABRHS Auditorium Audience: Grades 4-8
- 18.1.2. December 14, 2016, 7:00 - 8:30 PM with Presenter: Jessica Minahan  
 Topic: ***Reducing Anxiety in Students***  
 Location: RJ Grey Auditorium Audience: Grades PK-12

**19. Adjourn**

**NEXT MEETINGS:**

- December 15 – ABRSC Meeting at 7:00 p.m. in the Jr High Library (packet posted December 9)
- January 12 – ABRSC Meeting at 7:00p.m. in the Jr High Library (packet posted January 6)
- January 21 – ABRSC Budget Saturday Meeting in the Jr High Library