

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC) MEETING

Library  
R.J. Grey Junior High School

June 9, 2016  
7:00 p.m. Business Meeting  
9:30 p.m. Executive Session

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**AGENDA**

1. **Chairman's Introduction (7:00)**
2. **Statement of Warrant & Approval of Minutes**
  - 2.1. ABRSC Meeting of 5/19/16
3. **Public Participation**
4. **ABRHS Handbook for 2016-2017, Review of Changes - Second Read - VOTE - Maurin O'Grady**
5. **Superintendent's Wellness Advisory Committee Report – Diana McNicholas, Diane Spring (7:10)**
6. **Special Education Parent Advisory Committee (SpEdPAC) Presentation – Amanda Bailey, Bill Guthlein (8:00)**
7. **Recommendation to Approve Revision of Use of Facilities Procedures and Fees (File: KF-R) – Second Read – VOTE (due to fees) - Erin Bettez (8:15)**
8. **Recommendation to Approve FY17 Administrators' Benefits Manual – VOTE – Marie Altieri (8:20)**
9. **Recommendation to Approve FY17 Food and Related Products (TEC) Bid – VOTE – Glenn Brand (8:30)**
10. **Recommendation to Accept Grant from Danny's Place Youth Services to ABRSD Community Education – VOTE – Glenn Brand (8:35)**
11. **Recommendation to Accept ABRHS Booster Gifts to Athletic Department – VOTE – Glenn Brand (8:40)**
12. **Subcommittee Reports (8:45)**
  - 12.1. Budget – Kristina Rychlik (oral)
    - 12.1.1. Meeting on 6/1/16
  - 12.2. Policy –
    - 12.2.1. **Basic Instructional Program**, File: IHA – Second Read - VOTE – Katie Neville
    - 12.2.2. **School Committee Meetings and Notification**, File: BE – First Read – Brigid Bieber
    - 12.2.3. **Empowered Digital Use – Access to Digital Resources**, File: IJND – First Read – Amy Bisiewicz
      - 12.2.3.1. Empowered Digital Use- FY17 Student Contract, File: IJND-E (exhibit)
    - 12.2.4. **School and District Webpages**, File: IJNDC – First Read – Amy Bisiewicz
    - 12.2.5. **Student Activity Accounts**, File: JJF – First Read – Clare Jeannotte
    - 12.2.6. **Regional School District Authorized Signatures**, File: DGA – First Read – Clare Jeannotte
    - 12.2.7. **Regional School District Bonded Employees and Officers**, File: DH – First Read – Clare Jeannotte
    - 12.2.8. **Regional School District Audits**, File: DIE – First Read – Clare Jeannotte

- 12.3. Comparative Communities Study – *Diane Baum (oral)*
  - 12.3.1. Meeting on 6/2/16

**13. School Committee Member Reports (oral) (9:00)**

- 13.1. Acton Leadership Group (ALG) – *Kristina Rychlik, Paul Murphy*
- 13.2. Boxborough Leadership Forum (BLF) – *Mary Brolin*
- 13.3. Health Insurance Trust (HIT)– *Mary Brolin*
- 13.4. Acton Finance Committee – *Kristina Rychlik, Deanne O’Sullivan*
- 13.5. Acton Board of Selectmen –
  - 13.5.1. Acton Community member to serve on Town Capital Improvement Planning Committee
- 13.6. Boxborough Finance Committee- *Mary Brolin*
- 13.7. Boxborough Board of Selectmen – *Maria Neyland, Brigid Bieber*
- 13.8. Minuteman Technical High School (MMT) Update – *Diane Baum*
- 13.9. PTO/PTSO/PTF Co-Chairs– *Deanne O’Sullivan*

**14. Annual Superintendent’s Evaluation Process – *Kristina Rychlik (9:10)***

- 14.1. Spring 2016 Evaluation Timeline

**15. ABRSC Summer Workshop and FY17 Meeting Schedule –Second Read – VOTE – *Mary Brolin (9:15)***

- 15.1. DRAFT FY17 ABRSC Meeting Schedule (*Aug Meeting moved to Aug 8*)
- 15.2. DRAFT School Committee Workshop Agenda for 6/29/16

**16. Superintendent’s Report/Updates – *Glenn Brand (9:20)***

- 16.1. ABRSD Capital Study Public Forum on June 16 at 7:00 p.m. in the Jr High Library
- 16.2. Ready to Learn Brochure and PreKindergarten Family Letter – *Deb Bookis*
- 16.3. Grant Updates
  - 16.3.1. MA DOER Vehicle-to-Grid Electric School Bus Pilot Program Grant– *JD Head*
  - 16.3.2. MA DESE Digital Connections Partnership Schools Grant– *Amy Bisiewicz*
- 16.4. School Safety Community Presentation, 5/31/16: <http://actontv.org/>

**17. FOR YOUR INFORMATION**

- 17.1. FY17 Discovery Museum Lease
- 17.2. FY17 ABSAF Donation Memo
- 17.3. ABRHS Discipline Report 6/1/16
- 17.4. RJGJHS Discipline Report 6/1/16
- 17.5. Monthly Student Enrollment, 6/1/16
- 17.6. ELL Student Population by School, 6/1/16
- 17.7. Early Childhood Student Population, 6/1/16
- 17.8. All Staff Retirement Party at Wedgewood Pines, Thursday, June 16<sup>th</sup> at 3:15 - 5:30
- 17.9. Schedule for Last Day of School, Wednesday, June 22, 2016
- 17.10. FY17 Schools Open & Back to School/Open House Dates
- 17.11. ABRSD Transportation Memo Regarding Bus Passes for Families – *JD Head*
- 17.12. FY17 Acton-Boxborough Regional School Committee Members and Officers
- 17.13. Community Education Summer Catalogue: <http://abce.abschools.org/catalog>
- 17.14. AB Connector - Spring 2016

**18. EXECUTIVE SESSION (9:30)**

*For strategy with respect to collective bargaining with the Office Support Association (OSA), American Federation of State, County and Municipal Employees (AFSCME) and Acton-Boxborough Education Association (ABEA)*

**19. Adjourn (10:00)**

**NEXT MEETING:** June 23 - ABRSC Meeting at 7:00 p.m. in the Jr High Library