

**ACTON PUBLIC and ACTON BOXBOROUGH REGIONAL  
SCHOOL COMMITTEE MEETINGS Minutes** (approved 8/1/12)

**Library  
R.J. Grey Junior High School**

**Tuesday, August 2, 2011  
7:00 p.m. Joint SC Executive Session  
7:30 p.m. Joint SC Meeting  
Followed by AB SC Meeting  
Followed by APS SC Meeting**

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*Members Present:* Brigid Bieber, Dennis Bruce, Mike Coppolino, Xuan Kong, Kim McOsker, Paul Murphy, Maria Neyland, John Petersen, Bruce Sabot  
*Members Absent:* none  
*Others:* Don Aicardi, Marie Altieri, Deborah Bookis, Liza Huber, Steve Mills, Beth Petr

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**CALL TO ORDER**

The AB Regional and Acton Public School Committees were called to order by respective Chairmen, John Petersen and Michael Coppolino at 7:03 p.m.

**JOINT EXECUTIVE SESSION**

At 7:03 p.m., it was moved, seconded and unanimously

**VOTED by role call:** that the **Acton-Boxborough Regional School Committee** go into Executive Session (Joint School Committee) to discuss strategy with respect to collective bargaining.

(YES: Bieber, Bruce, Coppolino, Kong, McOsker, Murphy, Neyland, Petersen, Sabot)

This was done after Brigid Bieber declared that an open meeting may have a detrimental effect on the bargaining position of the Board. She said the meeting was to review and vote on Executive Session minutes.

At 7:03 p.m., it was moved, seconded and unanimously

**VOTED by role call:** that the **Acton-Boxborough Regional School Committee** go into Executive Session (Joint School Committee) to discuss strategy with respect to litigation.

(YES: Bieber, Bruce, Coppolino, Kong, McOsker, Murphy, Neyland, Petersen, Sabot)

This was done after Brigid Bieber declared that an open meeting may have a detrimental effect on the litigating position of the Board. She said the meeting was to review and vote on Executive Session minutes.

At 7:04 p.m., it was moved, seconded and unanimously

**VOTED by role call:** that the **Acton Public School Committee** go into Executive Session (Joint School Committee) to discuss strategy with respect to collective bargaining.

**YES** (Bruce, Coppolino, Kong, McOsker, Murphy, Petersen)

This was done after John Petersen declared that an open meeting may have a detrimental effect on the bargaining position of the Board. He said the meeting was to review and vote on Executive Session minutes.

At 7:04 p.m., it was moved, seconded and unanimously

**VOTED by role call:** that the **Acton Public School Committee** go into Executive Session (Joint School Committee) to discuss strategy with respect to litigation.

(YES: Bruce, Coppolino, Kong, McOsker, Murphy, Petersen)

This was done after John Petersen declared that an open meeting may have a detrimental effect on the litigating position of the Board. He said the meeting was to review and vote on Executive Session minutes.

At 7:35 p.m. the Committees returned to the Joint School Committee Open Meeting.

## **CHAIRMAN'S INTRODUCTION**

### **STATEMENT OF WARRANT AND APPROVAL OF MINUTES**

AB warrants #12-001 dated 7/1/11 in the amount of \$1,212,665.36, #12-002 dated 7/14/11 in the amount of \$569,186.31 and #12-003 dated 7/28/11 in the amount of \$965,443.57 were signed by the Chair and circulated to the Committee for signatures.

APS warrants #201201A dated 7/1/11 in the amount of \$238,929.78, #201201 dated 7/12/11 in the amount of \$32,823.20, and #201202 dated 7/26/11 in the amount of \$59,353.81 were signed by the Chair and circulated to the Committee for signatures.

The Joint SC minutes of June 16, 2011 were approved by the ABRSC and APSC as amended. The Joint SC minutes of May 5, 2011 were approved as amended. Dennis Bruce and Paul Murphy abstained from the ABRSC and APSC votes for 5/5/11. Paul was absent and Dennis was not a Committee member at the time.

The minutes of July 26, 2011 (JT SC Workshop), June 2, 2011 (JT/AB/APS), and May 19, 2011 (APS) will be reviewed at the next meeting.

### **PUBLIC PARTICIPATION** - none

### **UNFINISHED BUSINESS**

#### **5.1 Acton Leadership Group (ALG) Report**

John Petersen reported on the meeting on 7/20/11. A review was done of the past year. Mike Coppolino "implored" John not to reference "ALG making decisions" because ALG is not charged with making decisions for the constituent organizations. It was requested that ALG minutes be posted on the Town website. Next meeting is September 8<sup>th</sup>.

#### **5.2 Acton Finance Committee Report**

Xuan Kong reported briefly.

#### **5.3 Acton Board of Selectmen Report**

Dennis Bruce reported briefly.

#### **5.4 FY'11 Year End and FY'12 Budget Updates**

Don Aicardi reported that the FY'11 APS turnback target was \$417,000 however currently the turnback is \$475,000 so that is good news. This is after the commitment to books and technology. At the Region, the number is \$630,000 which is much higher than expected in May. This is very good news for the Regional School Committee. The main reason for this change is that the cost estimates for special education tuition were high. Circuit breaker funding came in higher. Don and Liza analyzed the numbers closely. A full report will be given at the next meeting because they have to physically close the year out and that has not been completed yet. Regarding FY12, Don will provide quarterly financial reports starting next quarter. John Petersen asked for a written year end report from Don including an analysis of variance.

#### **5.5 Health Insurance Trust (HIT) Report**

John Petersen reported on the 7/21/11 meeting. The School Committees discussed whether to instruct the HIT to conduct and pay for a study of cost savings that could be achieved by moving to the GIC (Group Insurance Commission, [www.mass.gov/gic/](http://www.mass.gov/gic/)).

#### **ABRSC VOTE:**

It was moved by Xuan Kong and seconded by Mike Coppolino:

**MOTION:** that the School Committee requests that the Acton Health Insurance Trustees perform an analysis of the potential savings associated with elimination of the Acton Health Insurance Trust and providing health insurance through the Massachusetts State GIC. We further request that this analysis include a comparison of costs to at least one suburban health insurance group like the Minuteman Nashoba Health Group.

John Petersen stated that the choices were: 1. vacate the trust 2. consider becoming part of a larger but similar group 3. move to GIC. He confirmed that at this time, the Committee was only being asked to approve doing the study, at no cost to the School District.

**The motion was VOTED and unanimously approved.**

A vote by the Acton Public School Committee was not needed. Next HIT meeting is August 18<sup>th</sup>.

## **5.6 Staffing Update**

Marie Altieri reported that 24 new Professional Staff have been hired K-12. Leaves of Absence/Retirements/Resignations were in the packet material. Budgeting was done for a Masters level with 4 years of experience, but the list has a variety of levels. There is excitement about the appointments of Jean Oviatt-Rothman as the new Math Curriculum Specialist/Coach and Todd Chicko as the Regional Department Leader for Counseling at ABRHS.

## **5.7 Student Enrollment Update – Marie Altieri**

Fifty new students were placed last week, compared to past years when there have been 100. Currently 295 kindergartners are expected to start in September. There is a 100 student drop when comparing 6<sup>th</sup> graders and Kindergarten enrollment.

## **5.8 Cost Savings Task Force Update – none**

### **5.9 Subcommittee Updates**

#### 5.9.1 Long Range Strategic Planning (LRSP) Subcommittee update

Dr. Mills reported that his staff are coordinating their goals to the LRSP goals.

#### 5.9.2 Policy Subcommittee

The revised Use of School Facilities (File: KF) will be reviewed at the next meeting.

## **5.10 Superintendent's Contract**

A subcommittee of Bruce Sabot, Xuan Kong and John Petersen reviewed the Superintendent's contract in preparation for the School Committees' open meeting discussion. Several members stated their appreciation for Dr. Mills' efforts saying they were very pleased with his leadership these past 2 years. Xuan noted that compensation is one way to reflect on achievement. John Petersen read the salary history from page 11 of the proposed contract (Dr. Mills was hired on 8/1/09):

<b>Period</b>	<b>Salary (annualized)</b>
8/1/09 – 6/30/10	\$170,000
7/1/10 – 6/30/11	\$170,000
7/1/11 – 6/30/12	\$185,000 (proposed)

John noted that last year school staff did not receive raises. It was proposed and agreed to by the Committees that Dr. Mills should receive an 8.8% increase to \$185,000 for FY12.

### **ABRSC VOTE:**

It was moved, seconded and unanimously

**VOTED:** to approve the Contract of Employment between the Acton-Boxborough Regional School District Committee and Dr. Stephen Mills as proposed.

### **APSC VOTE:**

It was moved, seconded and unanimously

**VOTED:** to approve the Contract of Employment between the Acton School Committee and Dr. Stephen Mills as proposed.

Dr. Mills thanked the Committees for the positive evaluation and new contract saying he was delighted to work in this community. The new contract will be posted on the website. Mike Coppolino thanked Dr. Mills for his frankness and leadership over the past two years.

### **5.11 Friends of Lower Fields (FOLF) Development Proposal Update**

Dr. Mills said at the end of the presentation he would hope that the School Committee could agree to support the proposal to continue work on the Lower Fields Development Project. He said that Erin Bettez is ready to help manage the project and eventually the new fields through Community Education. He acknowledged that there is some risk but a lot of potential for benefit down the road for our students and our school district. He thanked the community for the impressive quality of the volunteer efforts.

Dave Wilson, President of Friends of Leary Field now changing to Friends of Lower Fields, began the presentation, "Eight Fields in Two". He is tentatively scheduled to meet with community groups on Aug 10 and needs to be able to say that the SC agrees with the concept, if they do. Referring to the Timetable on slide 3, the next step is to spend \$40,000 for a detailed engineering survey funded by the school, Acton Boxborough Youth Soccer (ABYS) and Lacross. He clarified that the schools would have use of the new fields every day until 6 p.m. If the District prefers, scheduling could transition to Community Education once the loan is paid off.

Don Aicardi presented on Regional Debt: Borrowing and the Cost of Debt Service, based on MGL Ch 44, Sec 7, Clause 25. The total 15 year cost (3.25% interest) is estimated to be \$3,840,287. Per the Regional Agreement, Acton's share would be 79.81% or \$3,064,933 and Boxborough's would be 20.19% or \$775,354. Annually, this would be \$250,000 (principal and interest) with an additional \$52,000 estimated for annual maintenance.

Maria Neyland asked if only part of the cost could be bonded. John Petersen explained that at this stage, the discussion was about a conceptual proposal and many questions still exist. Maria stated that she would like more answers and feels the Regional School Committee should be leading more of the effort than FOLF. Although the volunteers are very much appreciated, the land belongs to the District. Bill Mullin spoke about the Community Preservation Act (CPA) and that it expressly seeks to leverage their funding dollars, if awarded.

The Committee expressed concern about securing funding commitments from other sports organizations. Dave and Bill are very actively working on this. Bill said he has commitments from a few groups and that will increase once some momentum gets going. In response to the Committee's need for more specific numbers and information, Bill said when the CPC document is filed by December 1<sup>st</sup>, they will have to include the Memorandum of Understanding with those details and many other documents.

John asked Dave if they were looking for potential approval, and the Committee to charge the Superintendent or a subcommittee to draft an MOU for them. Dave said yes. Brigid stated that the Committee can't have details unless they give the Administration and FOLF approval to move forward. She has enough information to do that at this point and called this a "tremendous opportunity that should be jumped on."

Don Armstrong spoke from the AB Lacross Board saying that conceptually they are on board and trying to figure out details between the organizations right now. He's not sure what the level of support for the engineering will be because they are a much smaller group than ABYS.

Amy Burke, Boxborough FinCom member and soccer enthusiast, stated that she is very concerned about spending so much tax money on this when it could be spent on teachers. She said the School Committee is supposed to uphold education. She said the rescheduling of fields is really a travel team issue, not an issue for the school teams. Dave replied that Athletic Director Steve Desy asked FOLF if they could come together and help with this project.

Maria agrees in concept but is concerned about how the Finance Committees, ALG and BLF will look at the \$214,000 that the School District will be spending on it. She asked if the \$30,000 annual cost would come out of the operating budget, and what would happen if the clubs that sign on can't fulfill their commitment. She really appreciates the effort that has gone into these presentations and the commitment.

Regarding the \$220,000 expense, the School Committee would decide whether to have Dr. Mills take it as a one time capital expense, or as part of his operating budget. John asked if it was the sense of the Committee that it should be considered a one time capital expense, if the Project moves forward. Mike and Kim said yes. John agreed, given it will not put the operating budget at risk.

**ABRSC VOTE:**

Mike Coppelino moved, it was seconded and,

**VOTED:** The Acton-Boxborough Regional School Committee:

- supports the concept of creating a new multipurpose recreational space at the area known as the “Lower Fields” as jointly presented by the Administration and the Friends of the Lower Fields (FOLF);
- will review operating, financial and other issues in detail before supporting a final plan; support for the concept should not be misconstrued as support for the final agreements;
- tasks the Superintendent and staff to work with the Friends of Lower Fields (FOLF) to create a Memorandum of Understanding as needed.

(YES: Bieber, Bruce, Coppelino, Kong, McOsker, Murphy, Sabot ABSTAINED: Neyland)

**5.12 Consideration of Regionalization with Boxborough School District**

Bruce Sabot spoke about Regionalization and how Boxborough is exploring different options to address their drop in enrollment. This is not a process that happens overnight. The goal is to present at the Acton and Boxborough 2012 Town Meetings and get a sense of the towns regarding how they feel about moving forward with this study. If all goes according to the timeline, July 1, 2014 would begin the new fiscal year with a new Acton Boxborough Regional School District, pre-K through grade 12. This Study Committee would also revise the Regional Agreement. Bruce spoke with Christine Lynch at DESE about this.

John Petersen suggested that the proposed motion on 5.12.6 be revised to read “including an expansion of” instead of “to expand”. Another suggestion was made to add “or town board member” to the second bullet regarding the composition of the RSDSC.

**ABRSC VOTE:**

Bruce Sabot moved and Mike Coppelino seconded,

**MOTION:** *that the Acton-Boxborough Regional School Committee create a Regional School District Study Committee (RSDSC) and charge the RSDSC with researching, evaluating and reporting back to the ABRSC its findings with respect to amending the Regional Agreement between the Towns of Acton and Boxborough including an expansion of the region to include grades pre-K through 12 for the member towns.*

*The factors that the RSDSC is charged with researching, evaluating, and reporting on include, but are not limited to the following:*

- *Education goals, objectives, and curriculum offerings*
- *School committee membership*
- *Administration of an Expanded District vs. Current Administration*
- *Staff*
- *School buildings: ownership, location and use*

- *Contracts, liabilities, and assets*
- *Memberships and affiliations*
- *Municipal - indirect costs in support of educational services*
- *Development of district budget*
- *Apportioning of capital/operating costs*
- *Transitional period*
- *State aid*

*The RSDSC will consist of 3 members from each member town and will be selected by the ABRSC. The composition of the members from each town will be:*

- *Current school committee member from each town*
- *Current or previous finance committee member or town board member from each town, or a person with the knowledge and experience to evaluate financial models*
- *Community Resident (parent of a current student(s) preferred)*

*The RSDSC will provide monthly status reports to the ABRSC.*

When asked why the composition of the Committee was structured as it was, Bruce said that Christine Lynch from DESC said that there are no requirements, but she recommended keeping the size the same including someone who is a current SC member, someone with a financial background, and someone with a community standpoint. Mike Coppolino stated that at the Acton Selectmen meeting recently, they were very interested in this issue and he thinks the SC should run this proposal by both Boards of Selectmen (BOS) before proceeding.

Becky Neville, Boxborough BOS member, stated that she this committee looks fine because big committees can be difficult to manage. The Committee discussed how to fill the new subcommittee. John said that if the ABRSC voted in favor of the motion, they could determine members at a future meeting. This would also give the opportunity to ask for comment from the Selectmen and bring this feedback to the September SC meeting. Brigid stated that the amount of time this will take from both Acton and Boxborough Administration will be considerable and they may need to get some help.

Mike wants to have up to 8 members or so to satisfy his concern for BOS input. Bruce emphasized that it is an ABRSC decision about who they want on the Committee. Xuan felt having a BOS member would help when it comes to the Town Meeting vote. Mike felt very strongly that he would not be fulfilling his role, having just attended the BOS meeting, if he didn't support letting the BOS see the plans before voting on the study committee. Becky Neville didn't think the Boxborough BOS would want a seat on the Committee, but if Acton had one she would expect Boxborough to have one to keep the balance.

**The motion was VOTED and approved as proposed. (YES: Bruce, Bieber, Kong, McOsker, Murphy, Neyland, Petersen, Sabot NO: Coppolino).**

### **5.13 Changing Demographics Impacting Education**

Liza Huber reported that a Study group was commissioned in 2008. There was a strong response to the survey from parent groups and forums. She asked what direction the SC would like her to take now with this information. Many of the data points are about learning and achievement. She recommended that they take advantage of the opportunity while the data is still good. Liza suggested that she share the survey with the Committee (particularly for those who are new) and either the Committee could identify key points or Liza could choose them. Mike raised the issue because a year and a half ago there was a presentation and he didn't want it to be forgotten. John asked Mike and Liza to meet and bring the key points back to the Committee. Liza will put materials together and distribute, and specifically ask Paul, Dennis and Kim for their thoughts. The report is on the website, but not all the data is there.

#### **5.14 International Field Trip policy**

Mike Coppolino requested this item. It will be considered at a future meeting.

### **NEW BUSINESS**

#### **6.1 School Lunch Rate Change**

ABRSC VOTE:

It was moved, seconded and unanimously

**VOTED:** to accept an increase of .10 cents to the 2011-2012 AB lunch price making it \$2.10 effective August 30, 2011.

APSC VOTE:

It was moved, seconded and unanimously,

**VOTED:** to accept an increase of .10 cents to the 2011-2012 APS lunch price making it \$2.35, effective August 30, 2011.

The Committee discussed the fund balances. Xuan stated that expenses must be captured in the correct categories so good analysis can be done. The Committee is excited to see how the new Point of Sale System is implemented this year. This will provide better data for future planning.

#### **6.2 2011 Leadership Institute Update re Long Range Strategic Planning**

Steve Mills reported that this year's Staff Leadership meeting was titled, "It's STILL All About Instruction and How Do You Know That Students are Learning?" Deborah Bookis described the themes of Assessment and Feedback. Kim Marshall presented on Feedback. Value sheets were used with 5 year goals and 1 year goals.

#### **6.3 FY'13 Budget – Continuation of Discussion from 7/26/11 SC Workshop re ALG**

This discussion will take place at a future meeting. It relates to the budget calendar.

### **JOINT SC FOR YOUR INFORMATION**

*The Acton Public School Committee was suspended.*

### **AB NEW BUSINESS**

#### **8.1 Recommendation to Accept Gift from ABRPTSO to ABRHS**

It was moved, seconded and unanimously

**VOTED:** To accept the gift of \$6,000 from the ABR PTSO to support the enrichment programs at ABRHS.

#### **8.2 Recommendation to Accept Anonymous Donation to ABRHS Music and Choral Programs**

It was moved, seconded and unanimously

**VOTED:** to accept the anonymous donation of \$5000 to the ABRHS Music and Choral Programs with gratitude.

Mark Hickey was thanked for doing a great job with these programs.

#### **8.3 Minute Van Dial-a-Ride**

Franny Osman presented on the new MinuteVan Dial-a-Ride program that began in September 2010. This has been funded by Federal Grants and the Town of Acton. Funding is running out and they are requesting financial assistance long enough to get to Town Meeting for a public discussion. The Transportation Advisory Committee (TAC) is requesting 3 months of financial help to provide the service without interruption. Their \$6000 monthly estimate is actually costing about \$7500 per month.

JD Head commented that he is concerned about congestion and supports going green by removing cars from the roads. He hears a lot about the need for late buses for the students. Lisa Franklin, chair of the Acton Commission on Disabilities, spoke about children with disabilities who will never be able to drive, and how valuable it is for them to learn about how to access these

services and prepare for independence in their future. Other vans do not accept children. Parents who have disabilities and can't drive their children to activities also rely on the van.

It was the sense of the Committee that while public transportation is needed in both towns, and there are many benefits to the Minute Van service, the Schools do not have extra money available to offer. When asked, Dr. Mills confirmed that something would have to be cut to fund a gift request like this.

Franny confirmed that she just learned that the Town will fund the van for a few more months, so the Committee has time to consider her request and vote at their next meeting in September. Mike asked if the MinuteVan might play a role in the special education transportation issues that will be considered in the future.

Maria does not feel this should be on the Committee's future agenda because it is not budgeted and not on the Committee's list of priorities. She suggested that it be in front of the town, not the schools. Paul prefers to look at it the other way stating that there are students who have a need for transportation that we are not serving. This seems like a nice symbiosis to him. He does see it as a School Committee issue. When asked, Dr. Mills said he would like to review this issue and come back to the Committee with an opinion of whether it is in the scope of the schools at this time or not.

#### **ABRSC FOR YOUR INFORMATION**

*Acton Boxborough Regional School Committee adjourned and the Acton Public School Committee reconvened at 11:16 p.m.*

#### **NEW APS BUSINESS**

##### **10.1 Recommendation to Approve Douglas Field Trip to Toronto, Canada, 9/26/11 – 9/28/11**

Given the restrictions on an international field trip, and that the parents of the children going on the trip would be chaperoning, the Committee preferred that this not be considered a field trip. No vote was taken.

#### **NEXT MEETINGS**

- AB Regional SC Meeting – Thursday, Sept 1, 7:30 p.m. at RJGJHS Library
- Acton Public SC Meeting – Thursday, Sept 15, 7:30 p.m. at Douglas School

The Acton Public School Committee adjourned at 11:20 p.m.

Respectfully submitted,  
Beth Petr

List of Documents Used: see agenda attached



**ACTON PUBLIC and ACTON BOXBOROUGH REGIONAL  
SCHOOL COMMITTEE MEETINGS**

**Library  
R.J. Grey Junior High School**

**Tuesday, August 2, 2011  
7:00 p.m. Joint SC Executive Session  
7:30 p.m. Joint SC Meeting  
Followed by AB SC Meeting  
Followed by APS SC Meeting**

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**AGENDA**

1. CALL TO ORDER – Joint School Committee  
JOINT SC EXECUTIVE SESSION: strategy with respect to minutes that include collective bargaining and litigation
2. CHAIRMAN’S INTRODUCTION
3. STATEMENT OF WARRANT AND APPROVAL OF MINUTES
  - 3.1 May 5, 2011
  - 3.2 May 19, 2011
  - 3.3 June 2, 2011
  - 3.4 June 16, 2011
  - 3.5 July 26, 2011
4. PUBLIC PARTICIPATION
5. UNFINISHED BUSINESS
  - 5.1 Acton Leadership Group (ALG) Report – *John Petersen*
    - 5.1.1 Draft Minutes of 7/20/11
  - 5.2 Acton Finance Committee Report – *Xuan Kong (oral)*
  - 5.3 Acton Board of Selectmen Report – *Dennis Bruce (oral)*
  - 5.4 FY’11 Year End and FY’12 Budget Updates – *Don Aicardi/Steve Mills*
  - 5.5 Health Insurance Trust Report 7/21/11– *John Petersen*

Possible **VOTE** on instructing HIT to conduct and pay for study of cost savings that could be achieved by moving to GIC
  - 5.6 Staffing Update – *Marie Altieri*
    - 5.6.1 New Professional Staff Hired K-12 2011-2012
    - 5.6.2 APS and ABRSD Teachers & Nurses Scale for 2011-2012 Base Annual Salary Chart
    - 5.6.3 Leaves of Absence/Retirements/Resignations
    - 5.6.4 Staff Recruitment Form 4s with Statements of Philosophy
    - 5.6.5 Appointments of Jean Oviatt-Rothman and Todd Chicko
  - 5.7 Student Enrollment Update – *Marie Altieri*
    - 5.7.1 2011-2012 Student Enrollment including Kindergarten Report, 7/28/11
    - 5.7.2 2010-2011 June Student Enrollment Report
  - 5.8 Cost Savings Task Force Update – *Xuan Kong (oral)*
  - 5.9 Subcommittee Updates
    - 5.9.1 Long Range Strategic Planning Subcommittee update – *Steve Mills (oral)*
    - 5.9.2 Policy Subcommittee – *Brigid Bieber*
      - 5.9.2 Revised Use of School Facilities (File: KF) – **FIRST READING**  
(*addendum*)
  - 5.10 Superintendent’s Contract - **VOTE** – *John Petersen (addendum)2*

- 5.11 AB Youth Soccer Field Development Proposal Update – Possible **VOTE** - *Steve Mills*
  - 5.11.1 Financial Analysis of Proposal (*addendum*)
- 5.12 Consideration of Regionalization with Boxborough School District
  - 5.12.1 Administrative Structure Options: Regionalization and Job Sharing presentation by Boxborough School Committee to Acton Board of Selectmen on 7/11/11 – *Bruce Sabot*
  - 5.12.2 Regionalization: 3 School Districts presentation at Joint SC Workshop on 7/26/11- *Bruce Sabot*
  - 5.12.3 Recommendation to form a Regionalization Study Committee – **VOTE** – *John Petersen*
  - 5.12.4 “Studying School Ties with Acton”, Boston.com, 7/21/11
- 5.13 Changing Demographics Impacting Education – *Michael Coppolino (oral)*
- 5.14 International Field Trip policy – *Michael Coppolino (oral)*

## 6. NEW BUSINESS

- 6.1 School Lunch Rate Change – **VOTE** – *Marie Altieri/Don Aicardi*
- 6.2 2011 Leadership Institute Update re Long Range Strategic Planning – *Steve Mills*
- 6.3 FY’ 13 Budget – Continuation of Discussion from 7/26/11 SC Workshop re ALG – *John Petersen*

## 7. FOR YOUR INFORMATION

- 7.1 School Committee Meetings, 2011-2012
- 7.2 School Committee Members List, 2011-2012
- 7.3 Summer *Interaction* is found at <http://comed.ab.mec.edu>
- 7.4 *Lamplighter* – June 2011 <http://ab.mec.edu/about/publications>
- 7.5 APS/AB School System’s Profile, 2010-2011
- 7.6 Appeal of Public Records Request Response, Letter from Secretary of the Commonwealth, Public Records Division, 5/24/11 (*addendum*)
- 7.7 Grant Allocations 2012 (*addendum*)
- 7.8 2011-2012 R&Ds: APS, RJGJHS, ABRSD, Pupil Services, APS/AB
  - 7.9 \$63,000 Drop in Electricity Bill, 6/30/11, *Kate Crosby*
  - 7.10 Acton Students All Charged Up About Energy Fair, 6/19/11
  - 7.11 Summary of Acton 2020 Public Forum on June 23, 2011
- 7.12 Correspondence from the Community
  - 7.12.1 South Korea to throw away schoolbooks by 2015, 7/5/11

### **Acton Public School Committee is suspended.**

## 8. AB NEW BUSINESS

- 8.1 Recommendation to Accept Gift from ABRPTSO to ABRHS – **VOTE** – *Steve Mills*
- 8.2 Recommendation to Accept Anonymous Donation to ABRHS Music and Choral Programs – **VOTE** – *Steve Mills*
- 8.3 Minute Van Dial-a-Ride – Possible **VOTE** on short term funding – *John Petersen/Franny Osman (addendum)*

## 9. FYI

- 9.1 ABRHS
  - 9.1.1 Discipline Report, 6/21/11
  - 9.1.2 2011 ABRHS Internship Program, *Annie Kingan*
  - 9.1.3 ABRHS Theft Report 2010-2011
- 9.2 RJGJHS
  - 9.2.1 Discipline Report, 6/6/11
- 9.3 ABSAF Funding Memo for 2012 3

- 9.4 Thank you from Bay Path College for supporting practicum students  
9.5 Thank you from UMass Medical School for supporting Step Ahead Study

**Acton Boxborough Regional School Committee adjourns.**  
**Acton Public School Committee reconvenes.**

10. NEW APS BUSINESS

- 10.1 Recommendation to Approve Douglas Field Trip to Toronto, Canada, 9/26/11 –  
9/28/11 – **VOTE** – *Steve Mills*

11. NEXT MEETINGS

- AB Regional SC Meeting – Thursday, Sept 1, 7:30 p.m. at RJGJHS Library
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12. ADJOURN

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  - 5.2 Acton Finance Committee Report – *Xuan Kong (oral)*
  - 5.3 Acton Board of Selectmen Report – *Dennis Bruce (oral)*
  - 5.4 FY'11 Year End and FY'12 Budget Updates – *Don Aicardi/Steve Mills*
  - 5.5 Health Insurance Trust Report 7/21/11 – *John Petersen*  
Possible **VOTE** on instructing HIT to conduct and pay for study of cost savings that could be achieved by moving to GIC
  - 5.6 Staffing Update – *Marie Altieri*
    - 5.6.1 New Professional Staff Hired K-12 2011-2012
    - 5.6.2 APS and ABRSD Teachers & Nurses Scale for 2011-2012 Base Annual Salary Chart
    - 5.6.3 Leaves of Absence/Retirements/Resignations
    - 5.6.4 Staff Recruitment Form 4s with Statements of Philosophy
    - 5.6.5 Appointments of Jean Oviatt-Rothman and Todd Chicko
  - 5.7 Student Enrollment Update – *Marie Altieri*
    - 5.7.1 2011-2012 Student Enrollment including Kindergarten Report, 7/28/11
    - 5.7.2 2010-2011 June Student Enrollment Report
  - 5.8 Cost Savings Task Force Update – *Xuan Kong (oral)*
  - 5.9 Subcommittee Updates
    - 5.9.1 Long Range Strategic Planning Subcommittee update – *Steve Mills (oral)*
    - 5.9.2 Policy Subcommittee – *Brigid Bieber*
      - 5.9.2 Revised Use of School Facilities (File: KF) – **FIRST READING**  
(*addendum*)
  - 5.10 Superintendent's Contract - **VOTE** – *John Petersen (addendum)2*

- 5.11 AB Youth Soccer Field Development Proposal Update – Possible **VOTE** - *Steve Mills*
  - 5.11.1 Financial Analysis of Proposal (*addendum*)
- 5.12 Consideration of Regionalization with Boxborough School District
  - 5.12.1 Administrative Structure Options: Regionalization and Job Sharing presentation by Boxborough School Committee to Acton Board of Selectmen on 7/11/11 – *Bruce Sabot*
  - 5.12.2 Regionalization: 3 School Districts presentation at Joint SC Workshop on 7/26/11- *Bruce Sabot*
  - 5.12.3 Recommendation to form a Regionalization Study Committee –**VOTE** – *John Petersen*
  - 5.12.4 “Studying School Ties with Acton”, Boston.com, 7/21/11
- 5.13 Changing Demographics Impacting Education – *Michael Coppolino (oral)*
- 5.14 International Field Trip policy – *Michael Coppolino (oral)*

## 6. NEW BUSINESS

- 6.1 School Lunch Rate Change – **VOTE** – *Marie Altieri/Don Aicardi*
- 6.2 2011 Leadership Institute Update re Long Range Strategic Planning – *Steve Mills*
- 6.3 FY’ 13 Budget – Continuation of Discussion from 7/26/11 SC Workshop re ALG – *John Petersen*

## 7. FOR YOUR INFORMATION

- 7.1 School Committee Meetings, 2011-2012
- 7.2 School Committee Members List, 2011-2012
- 7.3 Summer *Interaction* is found at <http://comed.ab.mec.edu>
- 7.4 *Lamplighter* – June 2011 <http://ab.mec.edu/about/publications>
  - 7.5 APS/AB School System’s Profile, 2010-2011
  - 7.6 Appeal of Public Records Request Response, Letter from Secretary of the Commonwealth, Public Records Division, 5/24/11 (*addendum*)
  - 7.7 Grant Allocations 2012 (*addendum*)
- 7.8 2011-2012 R&Ds: APS, RJGJHS, ABRSD, Pupil Services, APS/AB
  - 7.9 \$63,000 Drop in Electricity Bill, 6/30/11, *Kate Crosby*
  - 7.10 Acton Students All Charged Up About Energy Fair, 6/19/11
  - 7.11 Summary of Acton 2020 Public Forum on June 23, 2011
- 7.12 Correspondence from the Community
  - 7.12.1 South Korea to throw away schoolbooks by 2015, 7/5/11

**Acton Public School Committee is suspended.**

## 8. AB NEW BUSINESS

- 8.1 Recommendation to Accept Gift from ABRPTSO to ABRHS – **VOTE** – *Steve Mills*
- 8.2 Recommendation to Accept Anonymous Donation to ABRHS Music and Choral Programs – **VOTE** – *Steve Mills*
- 8.3 Minute Van Dial-a-Ride – Possible **VOTE** on short term funding – *John Petersen/Franny Osman (addendum)*

## 9. FYI

- 9.1 ABRHS
  - 9.1.1 Discipline Report, 6/21/11
  - 9.1.2 2011 ABRHS Internship Program, *Annie Kingan*
  - 9.1.3 ABRHS Theft Report 2010-2011
- 9.2 RJGJHS
  - 9.2.1 Discipline Report, 6/6/11
- 9.3 ABSAF Funding Memo for 2012 3

9.4 Thank you from Bay Path College for supporting practicum students

9.5 Thank you from UMass Medical School for supporting Step Ahead Study

**Acton Boxborough Regional School Committee adjourns.**

**Acton Public School Committee reconvenes.**

10. NEW APS BUSINESS

10.1 Recommendation to Approve Douglas Field Trip to Toronto, Canada, 9/26/11 –  
9/28/11 – VOTE – *Steve Mills*

11. NEXT MEETINGS

- AB Regional SC Meeting – Thursday, Sept 1, 7:30 p.m. at RJGJHS Library
- Acton Public SC Meeting – Thursday, Sept 15, 7:30 p.m. at Douglas School

12. ADJOURN