

**ACTON PUBLIC and ACTON-BOXBOROUGH REGIONAL
SCHOOL COMMITTEE MEETING Minutes** (approved 8/1/12)

**Library
R.J. Grey Junior High School**

**June 7, 2012
7:00 p.m. Joint SC Meeting
Including JT SC Executive Session
Followed by ABRSC Meeting**

Members Present: Dennis Bruce, Brigid Bieber, Michael Coppolino, Xuan Kong, Kim McOsker, Paul Murphy, Maria Neyland, Deanne O’Sullivan (7:41 p.m.)
Members Absent: Bruce Sabot
Others: Marie Altieri, Don Aicardi, Deborah Bookis, Liza Huber, Steve Mills, Beth Petr

ABRSC CALL TO ORDER

Superintendent Stephen Mills called the Acton-Boxborough Regional School Committee (ABRSC) meeting to order at 7:02 p.m.

1. Election of Acton-Boxborough Regional School Committee Officers for 2012-2013

Superintendent Mills opened the floor for nominations.

Michael Coppolino nominated Xuan Kong for Chairperson of the ABRSC for 2012-2013.

It was moved, seconded and unanimously,

VOTED: that Xuan Kong would serve as Chairperson of the ABRSC for 2012-2013

Brigid Bieber nominated Maria Neyland for Vice-Chairperson of the ABRSC for 2012-2013.

It was moved, seconded and unanimously,

VOTED: that Maria Neyland would serve as Vice-Chairperson of the ABRSC for 2012-2013.

Xuan Kong nominated Beth Petr for Secretary of the ABRSC for 2012-2013.

It was moved, seconded and unanimously,

VOTED: that Beth Petr would serve as Secretary of the ABRSC for 2012-2013.

Dr. Mills welcomed and thanked all of the new officers for agreeing to serve.

APSC CALL TO ORDER

Chairperson Kim McOsker called the Acton Public School Committee to order at 7:05 p.m.

JOINT SCHOOL COMMITTEE MEETING BEGINS

CHAIRMAN’S INTRODUCTION

2.1 Thank you to Craig Hardimon, RJGJHS Principal

Dr. Mills thanked Craig Hardimon for his 9 years of service as the Principal of the R.J. Grey Junior High School. Mr. Hardimon will become the Principal of Marlborough High School on July 1st. He was recognized for his enthusiastic embrace of technology and communication with families, as well as his support for special education students at RJG. Dr. Mills described him as someone who models what we would like for middle school students, being a life long learner who will be remembered as a leader. On behalf of the School Committee, Xuan Kong also thanked Craig from a parent point of view and presented him with a clock from the Committee. Craig thanked everyone and said it has been a honor to be part of this community.

2.2 Superintendent’s Meeting Summary and Update

Dr. Mills introduced two new pieces found in the packet - a brief description of each agenda business item, and a Superintendent’s update highlighting a current major issue or question. He asked if the Committee found these helpful and they said that they did.

Dr. Mills announced that Andrew Shen is new principal at R.J. Grey Junior High School, replacing Craig Hardimon. Jim Marcotte will move from the High School to the Junior High to be the new Assistant Principal, replacing Andrew. Dr. JoAnn Campbell Kilpatrick will return as the new High School Assistant Principal, replacing Jim Marcotte. We look forward to welcoming her back to the District.

APPROVAL of MINUTES and STATEMENT of WARRANT

3.1 The minutes of the 5/3/12 Joint/AB/APS School Committee meeting were approved by both Committees as amended. Michael Coppolino abstained because he was absent.

AB Warrant #12-024 dated 5/17/12 in the amount of \$2,013,861.53 and warrant #12-025 dated 5/31/12 in the amount of \$2,017,212.18 were signed by the Chair and circulated to the ABRSC for signatures.

APS Warrant #201224 dated 5/29/12 in the amount of \$111,022.78 was signed by the Chair and circulated to the APSC for signatures.

PUBLIC PARTICIPATION - none

JOINT SCHOOL COMMITTEE BUSINESS

5.1 Superintendent's Annual Evaluation – **VOTE** - *Xuan Kong*

5.1.1 Annual Consolidated Evaluation of the Superintendent of Schools

5.1.2 School Committee Aggregated Summary (*revised page 7*)

5.1.3 Memo: Aligning SMART Goals with New Standards for Evaluation

Xuan Kong thanked John Petersen and Mike Coppolino for compiling the School Committee members' evaluations. Xuan read the Consolidated Evaluation starting on page 3 of 6. The public was invited to comment at that time but there was no response. Several members of the public responded via email earlier in the process.

ABRSC VOTE:

Brigid Bieber moved, Maria Neyland seconded, and it was unanimously,

VOTED: to approve the Superintendent's FY12 Evaluation as read into the record.

APS VOTE:

Dennis Bruce moved, Mike Coppolino seconded, and it was unanimously,

VOTED: to approve the Superintendent's FY12 Evaluation as read into the record.

Dr. Mills thanked the School Committees for their support and thoroughness. He stated that this evaluation is always a reflection on his whole team, not just himself. He appreciated the Committees' efforts and looks forward to another great year.

JOINT SCHOOL COMMITTEE EXECUTIVE SESSION

At 7:20 p.m., it was moved, seconded and unanimously

VOTED by role call: that the **Acton-Boxborough Regional School Committee** go into Executive Session (Joint School Committee) to discuss strategy in preparation for negotiations with nonunion personnel.

YES (Bieber, Bruce, Coppolino, Kong, McOsker, Murphy, Neyland)

Xuan Kong declared that an open meeting may have a detrimental effect on the bargaining position of the Board and the Committee would return to open session after the executive session.

At 7:21 p.m., it was moved, seconded and unanimously

VOTED by role call: that the **Acton Public School Committee** go into Executive Session (Joint School Committee) to discuss strategy in preparation for negotiations with nonunion personnel.

YES (Bruce, Coppolino, Kong, McOsker, Murphy)

Kim McOsker declared that an open meeting may have a detrimental effect on the bargaining position of the Board and the Committee would return to open session after the executive session.

The Joint School Committee returned to open session at 7:51 p.m.

5.3 Superintendent's FY13 Contract

Xuan Kong stated that the APSC and ABRSC proposed to extend Dr. Mills' contract with changes to two provisions. The number of vacation days permitted to be carried over would decrease from 40 to 20 days in FY13, and a salary increase of 2% from \$185,000 to \$188,700 for FY13 would be offered to the Superintendent. Copies of a memo written by John Petersen were available and posted online with the meeting materials. The public was asked for comment but there was none.

ABRSC VOTE:

Mike Coppolino moved, Brigid Bieber seconded and it was unanimously,

VOTED: to approve Dr. Stephen Mills' 2012-2014 contract as proposed with a salary for FY13 of \$188,700. resulting in a 2% increase.

APSC VOTE:

Dennis Bruce moved, Xuan Kong seconded and it was unanimously,

VOTED: to approve Dr. Stephen Mills' 2012-2014 contract as proposed with a salary for FY13 of \$188,700. resulting in a 2% increase.

5.4 Special Education Parents Advisory Council (SpEd PAC) Presentation

Nancy Sherburn presented on the FY12 Deliverables: the parent handbook, parent/guardian survey analysis, launch of the SpEd PAC website (www.abspedpac.org), and analysis of 2011 MCAS performance. Positive outcomes include: a partnership between Pupil Services and Community Education – 2012 pilot summer program for Autism Spectrum students with social skills goals, a group to explore how to better integrate regular and special education student progress reporting, and PAC partnership with Acton Recreation to explore offering more special education accessible programs/events in town. Regrets included: cuts in the FY13 budget, long lead time on full implementation of Connections IV program, weak ELA student growth at RJGJHS, some surprise issues (parents learn of changes from students, not direct communication), and concern by some parents about speaking freely.

Xuan thanked Nancy and Bill Guthlein for their dedication to the children. He thanked Liza and her team for working closely with SpEd PAC again this year. He noted that he often observed Liza's staff at SpedPAC meetings gathering feedback for Pupil Services staff.

Dr. Mills also thanked Bill and Nancy for their thoughtful advocacy. He offered to speak directly at any time with any parent who does not feel they can speak freely about any of their concerns. Mike Coppolino also thanked Nancy and Bill for being such strong advocates for this population. Mike asked Dr. Mills to talk about further vetting of the Connections numbers. He responded that the savings figures being quoted are only projections and speculation, not sure savings. The cost of the staff is correct. Liza was thanked for her valuable OnTeam newsletter.

5.5 FY14 School Calendar: Religious Holidays

Brigid Bieber thanked Xuan and Kim for the memo in the packet and said it was an accurate summary. It says that it is the sense of the Committees that school will be in session beginning in September 2013 on Good Friday, Yom Kippur and Rosh Hashanah, unless the Superintendent determines it cannot be due to the absence of a large number of staff observing the religious holidays of their own faith. Mike stated that he missed the last meeting and wanted to express his opinion by reading a statement. He wanted to be sure the public was aware of the discussion and change. "We should not dictate, but listen to the public." Xuan stated that the Committee is not

changing policy, but giving specific directives to the Superintendent and his team about what conditions the school should remain open or closed. The Committee felt that for FY14, if the Superintendent felt it appropriate, having school open for the religious holidays would be a chance to see how it would work.

Rabbi Lewis Mintz of Congregation Beth Elohim spoke from the public, stating that he has worked with the Acton and Boxborough community for the past 35 years. He said that he was in attendance not in his role of clergyman, but someone who has worked in the community and knows behaviors. He asked the Committee to consider the differences in the nature of the holiday observances and how it would impact on the schools. The first day of Rosh Hashanah and Yom Kippur are not school days every year. Rosh Hashanah impacts the schools because it involves very much being with family and often travel as well as attending synagogue. He used Thanksgiving as another example of when it would not be appropriate to hold school due to the number of absences, saying it is a management decision.

Rabbi Mintz said he has been told that some teachers have been uninformed about the policy regarding observing religious holidays (File: IMD), as well as some who did not follow the policy. He concluded that if the calendar stays as is, it should not be a function of the priority of a holiday, but the nature of the observance. He urged the Committee to make an informed decision. (Note: Packet material on this agenda item, the policy, and the memo from the 5/3/12 meeting were given to Rabbi Mintz and Pastor Knapp, coordinator of the local Faith group prior to 6/7/12.)

The Committee agreed that it is essential that all administration and staff properly follow the policy and procedures for observing religious holidays. Maria Neyland pointed out that it is important that parents/students inform their teachers a week or so in advance of a holiday being observed so they are prepared.

5.6 Update on Regionalization Study Committee (RSDSC)

Mac Reid and Peter Ashton reviewed the Upcoming Regional Agreement Revision Process and Timeline memos. Mary Brolin was also at the meeting. Consensus is one of their most important concerns moving forward. The timeline is predicated on the original members moving forward. Input will begin next week. They want to get a draft out by October so people can react to it. They are still looking at a 2 year process even if all goes as planned.

Brigid thanked the RSDSC for their hard work. She advocated for new members to have voting rights because the current members are so invested in the activity. When adding to Committees, she suggested that members either be from the BOS, FinCom, etc. or their designees. Maria also advocated for new members having full voting rights and allowing designees. The Committee discussed how the new RSDSC should be put together, balancing priorities. Xuan reminded the School Committee that the RSDSC is appointed by the SC. Brigid suggested that members could have equal voting rights, but the quorum could be adjusted. Everyone wants to be heard. Peter Ashton said they could work with a change of the quorum.

The School Committee was in agreement that the original 6 RSDSC members would continue and members would be added from the Acton and Boxborough Finance Committees, Boards of Selectmen and Administration (ex-officio for Administration only). These members would have full voting rights. The School Committee will vote on the new RSDSC members at their next meeting (6/28/12), after receiving a recommendation.

5.7 Teacher Evaluation Pilot

5.7.1 Public Hearing: Change of Evaluation Standards

5.7.2 Recommendation to approve AEA Contract 2012-2013 Side Letter

The whole district will use the new standards a year from now so doing it as a pilot will be helpful. A detailed discussion was held at the last meeting. The Chair asked for further public input but there was none.

ABRSC VOTE:

Mike Coppolino moved, Brigid Bieber seconded, and it was unanimously

VOTED: to approve the proposed AEA contract 2012-2013 Letter of Agreement for the 2012-2013 Teacher Evaluation Pilot, including new Massachusetts standards for educator evaluation, as ratified by AEA on May 31, 2012; and to authorize the chairperson to sign the Agreement.

APSC VOTE:

Dennis Bruce moved, Mike Coppolino seconded and it was unanimously

VOTED: to approve the proposed AEA contract 2012-2013 Letter of Agreement for the 2012-2013 Teacher Evaluation Pilot, including new Massachusetts standards for educator evaluation, as ratified by AEA on May 31, 2012; and to authorize the chairperson to sign the Agreement.

5.8 ALG and Acton FinCom Report

Dennis attended the 5/22/12 FinCom meeting and reported that the FinCom would like to offer guidance on any additional spending for year end. They will be asking for SC to come to a meeting, perhaps June 12 to talk about E&D and reserves, as well as the long range financial plan. Mary Ann suggested that School Committee present to FinCom in August.

5.9 BLF and Boxborough Town Meeting Report

Mary Neyland reported that Boxborough Town Meeting approved the Lower Fields article and continuing the study of Regionalization with Acton.

5.10 Health Insurance Trust Report

Kim McOsker reported on the 5/24/12 HIT Meeting. Bob Evans was voted in as Chair of the Trust and Sharon Summers was voted in as Secretary to serve for FY13. The Trust is now projecting a loss of \$275,000 for the year instead of \$500,000 due to a substantial claims reimbursement. The Cook and Company contract is still being reviewed and will be discussed at the June meeting. Three proposals were received regarding the audit. There was discussion regarding using a support person from the schools to take minutes at the HIT meetings. There was no decision made but upon further discussion with Tess, there might be occasions throughout the year when it may be useful to have someone else taking the minutes.

5.11 Policy Subcommittee Update

5.11.1 Student Conduct File: JIC – **SECOND READING**

Brigid reported no changes made from the last meeting.

ABRSC VOTE:

Paul Murphy moved, Mike Coppolino seconded and it was unanimously

VOTED: to approve the proposed revision of Student Conduct policy, File: JIC

APSC VOTE:

Mike Coppolino moved, Xuan Kong seconded and it was unanimously,

VOTED: to approve the proposed revision of Student Conduct policy, File: JIC

5.11.2 Assignment of Students from other Schools File: JCAC – **SECOND READING**

Marie Altieri reported only a minor clerical change from the first meeting.

ABRSC VOTE

Mike Coppolino moved, Paul Murphy seconded and it was unanimously **VOTED:** to approve the proposed revision of Assignment of Students from other Schools policy, File: JCAC

APSC VOTE

Paul Murphy moved, Dennis Bruce seconded, and it was unanimously **VOTED:** to approve the proposed revision of Assignment of Students from other Schools policy, File: JCAC

5.12 Recommendation to Approve Non-Union Employee Benefits Manuals

Marie Altieri noted that all manuals are posted at <http://ab.mec.edu/hr/hrcontracts.shtm>

There is no change to any of the Non-Union Benefit Manuals, just added the new financial analyst, and 2013. There was consensus that in the future a date change does not require a vote.

ABRSC VOTE:

Dennis Bruce moved, Mike Coppolino seconded and it was unanimously

VOTED: to approve the 2012-2013 Non-Union Employee Benefits Manuals as proposed, including the change of effective date, addition of the Financial Analyst position to the Salaried Staff Manual, and update of the salary scales in the Support Staff Manual.

APSC VOTE:

Paul Murphy moved, Dennis Bruce seconded and it was unanimously

VOTED: to approve the 2012-2013 Non-Union Employee Benefits Manuals as proposed, including the change of effective date, addition of the Financial Analyst position to the Salaried Staff Manual, and update of the salary scales in the Support Staff Manual.

5.13.1 Attorney General's Response (6/1/12) to Open Meeting Law Complaint (4/27/11)

5.13.2 Attorney for ABRSD/APS Peter Ebb's Response (6/6/12) – *Steve Mills*

Dr. Mills reported that the Assistant Attorney General had responded to the Open Meeting Law Complaint dated 4/27/11. The response confirmed the handling of executive session minutes in regard to those that could affect future collective bargaining negotiations. One set of Negotiations Subcommittee minutes were identified as needing more detail. Attorney Peter Ebb responded for the Joint School Committee on 6/6/12.

The Acton Public School Committee adjourned at 9:33 p.m. The ABRSC continued.

ABRSC BUSINESS

6.1 Changes to ABRHS FY13 School Handbook

Dr. Callen reviewed the changes and referred to her comments at the last School Committee meeting regarding Section III, Item 2 on page 3 about level change. She stated that this was requested by students and she will ask the handbook committee to review it.

Maria Neyland moved, Mike Coppolino seconded, and it was unanimously

VOTED: to approve the proposed changes to the ABRHS FY13 Student Handbook.

6.2 FY' 12 and FY' 13 Budget Update

6.2.1 AB FY' 12 Year End Review and Expenditure Initiative, *Don Aicardi*

6.2.2.1 Recommendation to Purchase New Computer Labs, *Amy Bisiewicz*

Don Aicardi presented the FY12 Year End Review. The current FY12 Year End Estimate is \$394,000 after allocating \$275,000 for the Lower Fields Project. The year end balance as a percentage created by recurring sources is 1% of the \$38.5m budget. No vote is required to spend/transfer these funds but the Committee was asked for input and to affirm the proposals. The three choices for expenditures are: E&D, FY13 Capital Request, and OPEB. Don proposed that \$173k flow to E&D from FY12 balances.

It was proposed that \$26,270 be spent on a 280W Industrial Technology Computer Lab Replacement at the High School, and \$44,450 be spent on a Computer Lab Replacement and

Library Redesign Material at the Junior High, for a total of \$70,720. There was consensus that these proposals are worthwhile.

Don advocated strongly for the need to think about OPEB in a more coherent way moving forward. If funds exist at the end of every year, this is something that he feels is important to keep contributing to. Brigid's concern is that, without a solid plan with respect to going forward, it is important that the Committee make a statement about how they are going to address OPEB, not just throw money at it if there's some left at the end of the year. Maria asked if there is a reason that the Committee can't wait until the fall when the numbers are firm. Don replied that there is not a lot of guidance coming from the state on how to do this, but it is possible to wait until E&D is established. Brigid suggested that it be discussed in the next budget cycle and a statement be made then.

Xuan summarized the issue saying that OPEB as presented at the last budget cycle is a huge liability for everyone. In FY13, the Regional SC committed, with other entities, \$500,000 to begin funding it. All agree this will not solve the problem. No one knows the best way to address the problem because the liability changes year to year. Xuan thanked Don for proposing a number and said there is no right number. Xuan agrees that internally the Committee needs to develop guidelines for this long term issue. He said it might be worthwhile to wait until the state numbers are finalized. Don could see if in early fall there is a way the SC could transfer money into a trust before E&D is certified.

Mike asked what the down side of waiting would be, and if a danger could be that the number goes over the 5% cap and it may not be able to be put into OPEB later. Don will research this. Dennis asked if there is any downside to putting \$150,000 into OPEB now. John Petersen spoke from the public reminding the Committee that they included money in the ABRSD budget for OPEB. That was different from the Town who funded it from their reserves. He urged the Committee to address the totality of the liability, in concert with the Town and strongly suggested that they not act tonight, because it could be done next year.

Dennis Bruce moved that:

\$150,000 be transferred from the FY12 Acton-Boxborough budget into the Other Post Employment Benefits Liability Trust Fund, as established, as a segregated fund on the books of the Acton-Boxborough Regional School District and be administered in accordance with the requirements of and for the purposes of Section 20 of Chapter 32B, such fund to be in the form of an irrevocable trust or such other form as shall be determined by counsel as appropriate to meet the requirements of MGL Section 20 and of Government Accounting Standards Board Standard.

Mike Coppolino seconded.

Deanne O'Sullivan confirmed that a no vote meant the funds would go to E&D. Xuan emphasized the need for flexibility going forward due to the EDJOBS money that is being applied for FY13. This will not be available in FY14. He encouraged the Committee to defer this decision to a later time. Adopting the motion will decrease flexibility.

The Committee **VOTED** on the motion:

YES: Bruce

NO: Bieber, Coppolino, Kong, McOsker, Murphy, Neyland, O'Sullivan

The motion was defeated.

6.2.3 FY'13 Budget: Tuition Rates

When asked if the Committee could charge a market rate for this type of student, Maria responded that the policy subcommittee reviewed this and laws dictate how much can be charged.

Maria Neyland moved, Brigid Bieber seconded and it was unanimously

VOTED: to approve the administration's recommendation that the tuition rate for non-resident students in the Acton-Boxborough Regional School District be set at \$13,182 for the 2012-2013 school year.

6.3 Update on Lower Fields Project

Steve Mills gave an update on the work that continues on schedule. Dennis Bruce asked for an update on the revenue. Dave Wilson reported that MPS and NET have been signed and working on others. The Stars only want to commit for a year and lacrosse is multiple years. The skate park has to be closed for a few months during the construction to ensure safety.

Votes to accept the funding gifts from The Friends of Lower Fields (FOLF) and from Acton Boxborough Youth Soccer (ABYS) will take place at the next meeting on 8/1/12.

6.4 Exchange Students Policy File: JFABB

Brigid Bieber reported on a letter received from the Rotary Club requesting consideration of acceptance of a foreign student beyond the three exchange students already accepted for FY13. It was explained to Bob Johnson of the Rotary that three students were accepted and two more are on a wait list at this time. Bob attended the last policy subcommittee meeting where this was discussed. The policy subcommittee may consider distinguishing between nonprofits, those involved with community service, and those who are hosting an AB student in an exchange program at a future meeting for FY14 or beyond.

Consent Calendar:

6.5 Recommendation to Approve Field Trip to Canada

6.6 FY'13 Danny's Place Lease

Maria Neyland moved, Paul Murphy seconded, and it was unanimously

VOTED: to approve the consent calendar items.

Xuan asked Committee members to send workshop agenda items to him and Kim for 6/28/12.

NEXT MEETINGS

June 21, 7:00 pm APS SC Meeting at RJGJHS Library

June 28, 6:00 pm JT SC Annual Workshop at Blanchard School Library

August 1 (Wednesday), 7:00 pm JT/AB/APS SC Meeting, JH Library

The ABRSC meeting was adjourned at 10:42 p.m.

Respectfully submitted,

Beth Petr

List of Documents Used: See agenda attached

Statement from Michael Coppolino regarding Religious Holidays on the School Calendar

**ACTON PUBLIC and ACTON-BOXBOROUGH REGIONAL
SCHOOL COMMITTEE MEETING**

**Library
R.J. Grey Junior High School**

**June 7, 2012
7:00 p.m. Joint SC Meeting
Including JT SC Executive Session
Followed by ABRSC Meeting**

AGENDA

- 1.0 **CALL TO ORDER** – AB Regional School Committee
- 1.1 Election of Acton-Boxborough Regional SC Officers for 2012-2013 (Policy BDA, BDB) –
VOTE – *Steve Mills*
- 1.1.1 Chairperson
 - 1.1.2 Vice Chairperson
 - 1.1.3 Secretary
- 1.2 **CALL TO ORDER** – Acton Public School Committee
JOINT SCHOOL COMMITTEE MEETING BEGINS
- 2.0 **CHAIRMAN’S INTRODUCTION**
- Thank you to Craig Hardimon, RJGJHS Principal
- 3.0 **APPROVAL of MINUTES and STATEMENT of WARRANT**
- 3.1 Minutes of 5/3/12 Joint/AB/APS SC meeting
- 4.0 **PUBLIC PARTICIPATION**
- 5.0 **JOINT SCHOOL COMMITTEE BUSINESS**
- 5.1 Superintendent’s Annual Evaluation – **VOTE** - *Xuan Kong*
- 5.1.1 Annual Consolidated Evaluation of the Superintendent of Schools
 - 5.1.2 School Committee Aggregated Summary
 - 5.1.3 Memo: Aligning SMART Goals with New Standards for Evaluation
- 5.2 JOINT SCHOOL COMMITTEE EXECUTIVE SESSION**
“to conduct strategy in preparation for negotiations with nonunion personnel”
- RETURN TO JOINT SCHOOL COMMITTEE OPEN MEETING**
- 5.3 Superintendent’s FY13 Contract – **VOTE** - *Xuan Kong*
- 5.4 Special Education Parents Advisory Council (SpEd PAC) Presentation – *Nancy Sherburn, Bill Guthlein*
- 5.4.1 Presentation slides
 - 5.4.2 On Team – *Liza Huber*
- 5.5 FY14 School Calendar: Religious Holidays – *Xuan Kong*
- 5.6 Update on Regionalization Study Committee – *Xuan Kong*
- 5.6.1 Upcoming Regional Agreement Revision Process and Timeline
- 5.7 Teacher Evaluation Pilot – *Marie Altieri*
- 5.7.1 Public Hearing: Change of Evaluation Standards

- 5.7.2 Recommendation to approve AEA Contract 2012-2013 Side Letter – **VOTE** –
Marie Altieri
- 5.8 ALG and Acton FinCom Report –*Xuan Kong (oral)*
- 5.9 BLF and Boxborough Town Meeting Report – *Maria Neyland (oral)*
- 5.10 Health Insurance Trust Report, *Kim McOsker (oral)*
- 5.11 Policy Subcommittee Update
 - 5.11.1 Student Conduct File: JIC – **SECOND READING** – **VOTE** - *Brigid Bieber*
 - 5.11.2 Assignment of Students from other Schools File: JCAC – **SECOND READING** – **VOTE** - *Marie Altieri*
- 5.12 Recommendation to Approve Non-Union Employee Benefits Manuals – **VOTE** – *Marie Altieri, manuals are posted at <http://ab.mec.edu/hr/hrcontracts.shtm>*

APS SC is adjourned. ABRSC continues.

6.0 ABRSC BUSINESS

- 6.1 Changes to ABRHS FY13 School Handbook – **VOTE** - *Alix Callen*
- 6.2 FY'12 and FY'13 Budget Update – *Steve Mills, Don Aicardi*
 - 6.2.1 AB FY'12 Year End Review and Expenditure Initiative, *Don Aicardi*
 - 6.2.2 Recommendation to Purchase New Computer Labs, *Amy Bisiewicz*
 - 6.2.3 FY'13 Budget: Tuition Rates – **VOTE** – *Don Aicardi*
- 6.3 Update on Lower Fields Project – *Steve Mills*
 - 6.3.1 Signed Ground Lease, 5/31/12
 - 6.3.2 Recommendation to Accept Gift from The Friends of Lower Fields (FOLF) – **VOTE** – *Steve Mills (addendum)*
 - 6.3.3 Recommendation to Accept Gift from Acton Boxborough Youth Soccer (ABYS) – **VOTE** – *Steve Mills (addendum)*
- 6.4 Exchange Students Policy File: JFABB – *Brigid Bieber*
 - 6.4.1 Letter from Rotary Club

Consent Calendar:

- 6.5 Recommendation to Approve Field Trip to Canada – **VOTE** – *Steve Mills*
- 6.6 FY'13 Danny's Place Lease – **VOTE** - *Steve Mills*

7.0 FOR YOUR INFORMATION

- 7.1 ABRHS
 - 7.1.1 Discipline Report – June 1, 2012
- 7.2 RJ Grey Junior High
 - 7.2.1 Discipline Report – June 1, 2012 (*addendum*)
- 7.3 Pupil Services
 - 7.3.1 ELL Student Population, June 1, 2012
- 7.4 Monthly ABRSD Financial Reports (*addendum*)
- 7.5 Art Student Exhibitions in Boston, Boxborough and Acton
- 7.6 Acton Food Pantry letter, Benefit Concert, June 15 at NARA
- 7.7 Pledge case update (if needed) – *Steve Mills*

8.0 NEXT MEETINGS

- June 21, 7:00 pm APS SC Meeting at RJGJHS Library
- June 28, 6:00 pm JT SC Annual Workshop at Blanchard School Library
- August 1 (Wednesday), 7:00 pm JT/AB/APS SC Meeting, JH Library

ADJOURN